

**Monkton Development Review Board**  
**Meeting Minutes**  
**May 24, 2011**  
**Approved: 6/14/11**

**Attendance:**

DRB Members Present: Peter Close, Janet Dermody, Phillip Russell, Chris Acker, Marsha Abramo

DRB Members not Present: Curtis Layn, Alex Goodrich

Others in attendance: John Winsor, Kevin Brennan, Lisa Burns, Mark Burns, Ken Goodrich, Laurie Goodrich

The meeting was called to order at 7:59 pm.

**Administrative**

Chris Acker made a motion to approve the meeting minutes from May 10<sup>th</sup>, 2011. Phil Russell seconded the motion and it was passed.

The Board agreed to review Fritz request, Corcoran and Norris requests will be reviewed at the next Administrative meeting.

Phil Russell made a motion, Chris Acker seconded and the motion carried. The Board agreed to set the Sutherland request for Variance Hearing on June 28 at 8:50 pm.

Phil Russell made a motion, Chris Acker seconded and the motion carried. The board agreed to hear the Putnam request for Variance Hearing on June 28 at 8:30 pm.

Marsha Abramo made a motion and Chris Acker seconded it to set the Goodrich hearing for a variance on June 28 at 9:10 pm.

Chris Acker requested we review Alex Goodrich actual attendance vs. meeting minutes.

**Charles Paolantonio- 2010-04-MAJ-** Final Hearing

\*\*Items marked with an 'X' have been received. Please see the 'Final Plat Data' checklist form for additional details. Items below have been summarized.\*\*

X	Information required on Preliminary Plat is updated and accurate.
X	Final Septic Design.
NA	Final copy of any legal restrictions or agreements.
NA	Final copy of any protective covenants.
NA	Performance bond if required.

Driveway right of way was submitted and approved.

Chris Acker made the motion to approve final, Phil Russell seconded the motion. The motion passed 5-0.

**Hal Saunders-2010-01 MAJ Preliminary**

*\*\*Items marked with an 'X' have been received. Please see the 'Subdivision Checklist: Sketch Plan' form for additional details. Items below have been summarized.\*\**

X	All information required for sketch plan included in preliminary plat approval updated.
X	Contour Map
X	Survey Map
X	Location, width and grades of streets and access.
X	Location, dimensions, area and number of proposed lots.
NA	Location and dimensions of property to be dedicated to public use.
X	Boundaries of proposed easements.
X	Location of existing sewers, water mains, storm drains, culverts, with pipe sizes and direction of flow.
X	Location of existing utilities and easements.
X	Proposal for provision of water supply.
X	Percolation test results and septic system design.
	Proposal for drainage.
X	Driveway/street construction design.
	Copies of proposed legal restrictions or agreements and covenants.
NA	Location of flood hazard zones.
NA	Copies of Land Use Permit applications.

The board has found that the following information is still needed:

- Project Review Sheets
- Covenant that specifically include lot 12
- Wetlands TBD
- Storm water Permit will be amended
- Act 250 Permit
- Septic Design submitted

Mr. Goodrich asked for clarification of proposed new lot locations and of specific septic location. This information was provided during the meeting.

Mrs. Goodrich asked about blasting during construction and to be notified prior.

Mr. Burns asked for driveway clarification.

Chris Acker made a motion to approve Preliminary, Phil Russell seconded the motion and it passed 5-0.

**Adjournment**

Phil Russell made a motion to adjourn, Janet Dermody seconded the motion and it passed. The meeting adjourned at 9:40 pm.

Respectfully submitted,  
Marsha Abramo