

**Monkton Development Review Board**  
**Meeting Minutes**  
**August 23, 2011**  
**DRAFT**

**Attendance:**

DRB Members Present: Marsha Abramo, Peter Close, Alex Goodrich, Janet Dermody, Thea Gaudette, John Winsor

DRB Members not Present: Curtis Layn, Chris Acker, Phillip Russell

Others in attendance: Ken Wheeling

The meeting was called to order at 7:45 pm.

**New Board Members**

John Winsor was appointed as a DRB member to replace Alex Goodrich. Thea Gaudette was appointed as the alternate. The alternate will attend all meetings and step in to vote when a board member is not present. The alternate will continue to vote on an application through final approval. If there are several members missing the alternate will take the seat of the first person absent. The remaining absent members will require the applicant to sign a waiver to continue to vote on their application. At no time will there be more than 7 voting members of the DRB.

**By-laws**

The board members present reviewed and made revisions to the current by-laws of the Develop Review Board.

**Fritz**

The letter has been sent out to Mr. Fritz.

**Adjournment**

Janet Dermody made a motion to adjourn, Marsha Abramo seconded the motion and it passed 5-0. The meeting adjourned at 10:10 pm.

Respectfully submitted,  
Bailee Layn-Gordon