

**Monkton Development Review Board
Meeting Minutes
September 27, 2011
Approved: 10/11/11**

Attendance:

DRB Members Present: Marsha Abramo, Peter Close, Janet Dermody, Thea Gaudette, John Winsor, Phillip Russell, Curtis Layn

DRB Members not Present: Chris Acker

Others in attendance: Ken Wheeling

The meeting was called to order at 7:37 pm.

Gould

Ken Wheeling updated the DRB on the current status of Mr. Gould's application and the discussion that occurred at the Select Board meeting the previous night. Mr. Gould is going to be withdrawing his current application and submitted a new application. Mr. Wheeling noted that he is unable to grant a building permit without the proper septic paperwork.

DRB Elections

Curtis Layn nominated Peter Close for the position of Chair; Janet Dermody seconded the motion. The board voted 6-0. The Chair of the DRB is Peter Close.

Peter Close nominated Curtis Layn for the position of Vice-Chair; Thea Gaudette seconded the motion. The board voted 6-0. The Vice-Chair of the DRB is Curtis Layn.

Janet Dermody nominated Marsha Abramo for the position of Clerk; Curtis Layn seconded the motion. The board voted 6-0. The Clerk of the DRB is Marsha Abramo.

Clerk Compensation

The board members reviewed the job description of the DRB Clerk. Marsha Abramo is requesting a pay increase due to an increase in time and workload. Marsha Abramo is requesting an increase to 16 hours per month at \$20 per hour retro-actively to May 24th, 2011; when the increase was requested. Janet Dermody made a motion to move the clerk's position at 16 hours a month at \$20 per hour. Thea Gaudette seconded it and it was passed 5-0-1. Marsha Abramo abstained. Thea Gaudette made a motion to make the pay raise retro-active to May 24th, 2011; Janet Dermody seconded it and it was passed 5-0-1. Marsha Abramo abstained from the vote.

Proposed Budget 2012

The present DRB members discussed the proposed budget for 2012. Changes were made to reflect the expansion of the board to eight members, a pay increase for the Clerk, and an increase in legal fees in 2011.

Town Website

The webmaster will be notified of the new DRB members so the town website can be updated.

Adjournment

Phillip Russell made a motion to adjourn, Janet Dermody seconded the motion and it passed 6-0. The meeting adjourned at 9:14 pm.

Respectfully submitted,
Bailee Layn-Gordon