

**MONKTON SELECTBOARD MEETING**

MONKTON TOWN HALL

April 25, 2011- Minutes

**DRAFT**

**Members Present:** John Phillips, Anne Layn, Stephen Pilcher, Terry Cunningham, Peter Norris

**Others Present:**

John Winsor, Janet Dermody, Brian Barrows, Sam Burr, Peter Close, Susan DeSimone, Roger Wallace, Barbara Deal, John McNerney, Robin Hopps, Wendy Sue Harper, Barbara Davis, Julie Kenyon, Deb Gaynor, Peter Huber, John Linn, Laura Farrell, Ken Wheeling

**Call to Order**

John Phillips called the meeting to order at 7:00 pm.

**Announcements**

None at this time

**Regular Business**

**Approval of Minutes**

Terry Cunningham made a motion to approve the meeting minutes as amended for April 11th, 2011. Stephen Pilcher seconded the motion and it passed 5-0.

**Warrants**

P/R	4/25/11	#10425	\$7,980.95
A/P	4/25/11	#10425	\$54,539.78

**Overweight Permits Approved**

- Onsite Septic Solution LLC
- Birdseye Building Company
- Ronnie M Wells
- Jeffrey K Palin
- R. French & Son, Inc
- Moe Dubois Excavating, Inc
- Green Mountain Power Corporation
- Ross Orvis
- R & L Trucking
- Lewis Excavating, LLC

**Old Business**

**Lawn Care of Town Cemeteries**

The board received one bid for the lawn care of the town cemeteries from Brian Barrows. Mr. Barrows was present. He stated that the bid increased from last year due to fuel costs. The bid

was for \$2100. Terry Cunningham made a motion to approve the bid by Brian Barrows. Stephen Pilcher seconded the motion and it was passed 5-0.

### **DRB Appointment**

Stephen Pilcher received an email from John Linn regarding the DRB appointment; this email was sent to all other board members. Anne Layn noted some concerns about the process of executive session that should be addressed to avoid the same issues in the future. The Select Board members asked the candidates questions regarding their interest in the DRB and their past experiences. John Winsor and Janet Dermody answered the questions posed by the board. Anne Layn noted that both candidates would add something different to the board. She also asked if the information in executive session is to be considered during this vote. John Phillips noted that it is now a clean slate and the executive session does not affect the vote tonight. It is possible to appoint an alternate for the DRB; however it cannot be done at this meeting because it has not been warned. The board agreed to vote by roll call. Terry Cunningham- Janet Dermody, Anne Layn- Janet Dermody, Peter Norris- John Winsor, Stephen Pilcher- Janet Dermody, John Phillips- Janet Dermody. Therefore by a vote of 4-1 Janet Dermody has been appointed to the DRB.

### **Meet with Zoning Administrator**

This is the first meeting with the ZA. Ken Wheeling provided the board members with information on building permits in 2011 as of this date compared to 2010, and the volitions that are currently being investigating. Mr. Wheeling stated the DRB, ZA, planning commission, and Select Board should create a policy on how to handle zoning volitions. Peter Norris asked Mr. Wheeling for suggestions on the policy. Mr. Wheeling will be present at the May 23<sup>rd</sup> meeting for further discussion on the volition policy.

### **Tax Assessment Policy**

Peter Norris spoke with the listers on this topic; he suggested the listers look at the surrounding towns to find a middle ground on tax assessment. Mr. Norris noted several different types of lots that are not being assessed equally (farms that have bought up other farms, land that is divided by a road, those lots that were divided before zoning took effect). Stephen Pilcher noted that there is a difference tax assessment and how the zoning regulations subdivide. John Phillips suggested Peter Norris ask the listers to come back to the board with answers. Peter Close noted that he has land that is divided by a class 4 road and four contiguous parcels; which each have a house site assessed on them. He noted that is can be a burden and he was not aware of this until he took a closer look at his tax bill.

### **New Business**

#### **Emergency Plan**

The board received the emergency plan from Addison County Regional Planning Commission. Charles Huzengia filled out some of the information and it is to be completed by the Select Board. It was noted that a call list should be established for checking on elderly or home bound people in the case of an emergency. This topic will be discussed at a future meeting.

### **Zoning Regulations**

John Phillips will have a hard copy of the zoning regulations available for each Select Board member so they can be prepared to discuss it at the next meeting. It was noted that a public hearing needs to be held no less than 15 and no more than 120 days. It was suggested the Select Board hold a prehearing meeting to discuss any concerns or changes with the public.

### **Beer's Cemetery**

John Phillips went to the Beer's Cemetery to see if there is room for Mr. Smith to be buried next to his brother. It was unclear where the records and lot maps of the town's cemeteries are kept. Peter Norris suggested that the board approve the purchase of a cemetery lot to Mr. Smith and record it at the town hall. Mr. Norris also suggested talking with the historical society about the town cemeteries. Stephen Pilcher made a motion to sell John Smith a cemetery lot next to his brother in the Beer's Cemetery for the price of \$300. Anne Layn seconded the motion and it passed 5-0. John Phillips will send Mr. Smith a letter regarding the lot purchase.

### **Next Meeting**

The next regular Select Board meeting will be held on Monday, May 9<sup>th</sup> at 7:00 pm.

### **Adjournment**

Motion to adjourn was made by Terry Cunningham, seconded Peter Norris. The motion was approved unanimously. Meeting adjourned at 9:04 pm.

Respectively Submitted,  
Bailee Layn

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