

## **MONKTON SELECTBOARD MEETING**

MONKTON FIRE STATION

August 22, 2011- Minutes

**DRAFT**

**Members Present:** John Phillips, Anne Layn, Stephen Pilcher, Terry Cunningham, Peter Norris

**Others Present:** Stephanie Murray, Thea Gaudette, Wayne Preston, John Winsor, Micheal Bayer, Peter Close

**Call to Order:** John Phillips called the meeting to order at 6:30 pm.

### **Announcements**

#### **Planning Grants**

Thea Gaudette, representing the Planning Commission announced the the 2012 Municipal Planning Grants applications are due by September 30<sup>th</sup>. The current Town Plan expires on September 2012. For grants less than \$8,000 there is no match required by the Town. For grants between \$8,000 to \$15,000 there is a 50% match from the Town. The Planning Commission is not far enough in the process to know which funding level they would like to apply for but the Planning Commission would like permission to start the application process. Peter Norris made a motion to endorse the Planning Commissions efforts to obtain a Municipal Planning Grant. Motion seconded by Terry Cunningham and passed unanimously.

#### **Recycling Coordinator**

Janet Kimball has given the Town notice that she will resign as Recycling Coordinator effective the end of this year. The Town certainly appreciates the great work that Janet has done. The Select Board would be interested in talking to any citizen or organization who would be willing to take the position and will advertise both in the newspaper and on the web site.

#### **Posting of Select Board Meeting Minutes and Agenda**

Peter Norris noted that the minutes and agenda for the Select Board are not being regularly posted at the Monkton General Store. The Town Clerk does receive copies of the minutes and the agenda and posts them at the Town Hall. As part of this process, the Select Board will ask the Town Clerk to leave a copy in the Select Board mail and Select Board members will make sure that they get posted at the Monkton General Store.

#### **DRB**

John Phillips announced that he has made 3 visits to Alex Goodrich's residence to make sure he was informed of the Select Boards actions removing him from the DRB. Not finding him at home he left a note.

**Regular Business**

**Approval of Minutes**

No minutes were considered.

**Warrants**

The following warrants were approved.

P/R	8/15/11	#10815	\$7,563.19
A/P	8/22/11	#10822	\$17,557.11

**Overweight Permits Approved**

None

**Old Business**

**Mountain Road**

Stephen Pilcher noted that in presentation by Mike Cross at the previous Select Board meeting there we no maintenance costs for paved roads beyond the application of chip sealer. Wayne Preston said that maintenance cost are much lower on paved roads. Dirt roads need ditch work on a 2 to 5 year schedule where paved roads might not need ditch work for 10 years or more. John Phillips mentioned that the biggest issue on Mountain Road is the dangerous curve and rise at the lower end of Mountain Road. Various solutions were discussed, many of which would require to cooperation and consent of the landowners. Peter Norris and Wayne Preston agreed to talk informally to the landowner that would be most effected. There were also discussion with Wayne of the priorities of paving projects. Wayne Preston noted that Mountain Road has more houses than any other dirt road in Monkton with 101 houses. Peter Norris asked Thea Gaudette, who is on the Transportation Advisory Committee (TAC) of Addison Regional Planning, if Mountain Road was a priority for TAC. Thea reported that the TAC is focused on the Bristol Road but it is hampered since the Bristol Road is not a State Highway and so if focused on how it can be improved. Wayne Preston noted that the major driver of maintenance costs on dirt roads is the amount of traffic. Peter Norris took the action item to ask Rick Kehne to do traffic studies on Mountain Road, Covered Bridge Road and Hardscrabble Road.

**New Business**

**Morse Park Pavilion**

Stephanie Murray, as representative of the Recreation Committee, requires a letter of support from the Select Board to apply for grants to build a pavilion at Morse Park. Receiving no objection the Select Board signed the letter of support.

**Morse Park Curb Cut**

The Recreation Committee has applied for additional curb cut for Morse Park. The Select Board had several questions concerning this curb cut, parking and the relationship with the proposed pavilion. The Select Board postponed the decision until a representative from the Recreation Committee can come in to address some of these questions.

**Morse Park Field**

The Recreation Committee has sent a letter to the Select Board asking if the Town could help with ditching around one of the playing fields. Apparently, the ditches surrounding the field have filled in and need to be dug out. Wayne Preston said that the Town does not have the appropriate equipment.

**Quote for 2011 Paving**

Wayne Preston has received the following quotes for 2011 paving costs quoted as dollars per ton of asphalt.

S.T. Paving	- \$74.85/ton
S.D. Ireland	- \$70.90/ton
D and F Paving	- \$70.00/ton
Pike	- \$67.13/ton

Last year the Town paid \$66.00/ton. Pike uses 25% recycled asphalt. Wayne Preston has some reservations about the longevity of the recycled asphalt mix but after some discussion it was agreed to use Pike. The paving projects for this year are part of Monkton Ridge and the Ferrisburgh Hollow Road from the Town Line to Stinson Road – approximately 1300 tons.

**Appointment to DRB**

The Select Board has received two letters of interest in being appointed to the DRB, one from John Winsor and one from Thea Gaudette. Both candidates were asked to give a short statement as to why they wanted to be on the DRB. Thea Gaudette noted that she currently serves on the Planning Commission and has prior service on the DRB. She will not be as active on the Addison County Regional Planning and would have time to serve the Town. John Winsor noted that he has attended the majority of DRB meetings over the last year and that his civil engineering experience would be useful. Stephen Pilcher noted that both candidates would be good additions to the DRB and asked the candidates their opinion of an alternate position on the DRB. Thea Gaudette had several questions which helped define the duties of an alternate. Peter Norris expressed concerns about maintaining the split between the Planning Commission and the DRB. Anne Layn mentioned that the Select Board would like to encourage diversity in the various boards. John Phillips called for a vote on the DRB appointment to fill the remainder of Alex Goodrich's appointment which expires March 2014. John Winsor was appointed unanimously. Stephen Pilcher made a motion that the Select Board create an alternate position on the DRB. Peter Norris asked if the Select Board could make this action. John Phillips noted that legally the position exists already and the Select Board may appoint someone to that alternate position. He also noted that the alternate position was included in the public warning. There was more discussion about the duties of the alternate, the exact guidelines to be set up the DRB. Stephen Pilcher withdrew his motion. Peter Norris made a motion to appoint Thea Gaudette as alternate representative to the DRB to a 4 year term retroactive to March 2011. Anne Layn seconded and the motion carried unanimously.

**Next Meeting**

The next regular Select Board meeting will be held on Monday, September 12th at 7:00 pm.

**Adjournment**

Motion to adjourn was made by Anne Layn and seconded by John Phillips. The motion was approved unanimously. Meeting adjourned at 8:15pm.

Respectively Submitted,  
Stephen Pilcher