

## **MONKTON SELECTBOARD MEETING**

MONKTON TOWN HALL  
November 14, 2011- Minutes  
Approved: 11/28/11

**Members Present:** John Phillips, Anne Layn, Peter Norris, Terry Cunningham, Stephen Pilcher

**Others Present:** Dawn Griswold, John McNerrey, Wendy Sue Harper

**Call to Order:** John Phillips called the meeting to order at 7:01 pm.

### **Announcements**

None at this time

### **Regular Business**

#### **Approval of Minutes**

Terry Cunningham made a motion to approve the minutes from the October 24<sup>th</sup>, 2011 meeting as amended. Peter Norris seconded the motion and it passed unanimously.

#### **Warrants**

P/R	#11107	11/07/11	\$7,300.25
A/P	#11107	11/07/11	\$ 139,508.63

### **Old Business**

#### **Health Plan Review**

Anne Layn has contacted the representative for the health plan. The town of Lincoln is using the same plan; Anne Layn is going to sit in on the meeting in Lincoln.

#### **Municipal Building Committee**

The estimate has been presented for the municipal building. The committee is going to meet and discuss the estimate further on Thursday.

#### **Tax Sale Report**

Two properties went up on the tax sale. This was discussed among those present.

#### **Animal Control Officer**

The phone used by the animal control officer ran out of minutes; therefore residents were unable to reach him. The phone now has more minutes and is working again. John Phillips will discuss this with the animal control officer. The town is still looking for a place to house stray dogs in town. John Phillips will look into building a kennel off from the town garage.

### **Astle Property Update**

Mr. Astle contacted John Phillips regarding his property. Mr. Astle is willing to hire someone to pull the metal out of his property. Stephen Pilcher has facilitated a conversation between Mr. Astle and Nate Palmer to remove the metal. Stephen Pilcher and a group of volunteers went and removed a pile of tires from the right of way to the Astle property. It was noted that once the metal and tires are removed there is more work to be done before the property meets the requirements of the town. There were concerns that if the town doesn't proceed to Environmental Court the cleanup will not be finished. Stephen Pilcher noted that it may be helpful to work with Mr. Astle to clean up his property before continuing to Environmental Court. Anne Layn stated that it is important to follow the same procedure for any future properties that require clean up. It was noted that the Zoning Administrator should take a more active role in the process. Stephen Pilcher requested that the Select Board ask the Zoning Administrator to attend the next meeting for a quarterly report.

### **School Solar Panel Application**

The application for the school solar project has been redrawn. The school board would not be able to make the deadline for this year. They hope to continue to look for land to use for the solar project in the future.

### **Zoning Rules & Regulations**

The board discussed their changes to the Zoning Rules & Regulations following the meeting with the Planning Commission. The board discussed a date to hold a hearing on the Zoning Rules & Regulations. The board will be holding an open meeting to discuss the changes to the Zoning Rules & Regulations directly followed by the evidentiary hearing. This meeting will be held on January 12<sup>th</sup>, 2012 at the Fire House at 7:00pm pending the availability of the Fire House.

### **New Business**

#### **Energy Committee/ PACE Program**

Wendy Sue Harper was present to discuss the PACE program. John Phillips also attended the regional meeting where the PACE program was discussed. The PACE program is designed to assist residents in borrowing money for energy efficiency projects. The town will not be asked to provide any funding for the program. However the program must be approved by the town before the residents can apply for the program. A letter requesting more information was presented to the Select Board; the members agreed to request more information.

#### **Review Appointed & Elected Officials Spreadsheet**

John McNerrey was present to discuss the length of terms of ANAC. It was determined that each member has a three year term that rotates. Stephen Pilcher will send the other Select Board members more information regarding the spreadsheet of all the terms for the remaining town boards and committees.

### **Social Service Appropriation Policy**

John Phillips provided information regarding the creation of a policy for social service appropriations. This will be reviewed by the Select Board members and discussed at the next meeting.

### **Board and Committee Budgets**

John Phillips presented the other board members with a draft of the letter that will go out to all the committees and boards regarding their 2012 budgets. This was reviewed by those present. The budgets will be requested in writing by December 12<sup>th</sup>, 2011. The board will not be meeting with all groups, unless they have questions about their budget.

### **Protection of Prime Agriculture Soils**

This topic will be discussed at the next meeting.

### **ANAC Alternate**

There is an opening for an Agriculture and Natural Areas Committee (ANAC) alternate position. This position runs out in March. Stephen Pilcher made a motion to appoint Caitlin Cusack to the ANAC alternate position until the appointment runs out in March. Terry Cunningham seconded the motion and it passed 5-0.

### **Next Meeting**

The next regular Select Board meeting will be held on Monday, November 28<sup>th</sup> 2011 at 7:00 pm.

### **Adjournment**

Motion to adjourn was made by Anne Layn, seconded by Terry Cunningham. The motion was approved unanimously. Meeting adjourned at 9:45pm.

Respectively Submitted,  
Bailee Layn-Gordon

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