

Monkton Selectboard Meeting Minutes
March 26, 2012 (approved 4/9/12)
Monkton Town Hall

1. Call to Order: John Phillips called the meeting to order at 7:01 PM.
2. Board Members Present: Anne Layn, John McNerney, Peter Norris, Sr., John Phillips, Stephen Pilcher

Others Present: Brian Barrows, Janet Dermody, Curtis Layn, Wayne Preston, Nathan Redmond, Bill Joos

3. Announcements: None

4. Old Business:

- a. Elect Officers: J. Phillips solicited comments and nominations from the Select Board (SB) to elect officers, as follows: 1) S. Pilcher nominated J. Phillips as Chair; the nomination was seconded by J. McNerney. There were no other nominations or discussion. **J. Phillips was elected as Chair by voice vote**; 2) A. Layn nominated S. Pilcher as Vice Chair; P. Norris seconded the nomination. There were no other nominations or discussion. **S. Pilcher was elected as Vice Chair by voice vote**; 3) P. Norris nominated S. Pilcher as Clerk; J. McNerney seconded the nomination. There were no other nominations or discussion. **S. Pilcher was elected as Clerk by voice vote**.
- b. Establish Meeting Times: A very brief discussion followed; P. Norris asked if Monday evenings would continue to work well. **S. Pilcher moved to schedule (i.e., continue) SB meetings at Town Hall twice monthly on the 2nd and 4th Mondays at 7:00 PM. A. Layn seconded the motion. Voted and approved.**
- c. Establish Publication of Record: **P. Norris made a motion to set *The Addison Independent* as the newspaper of record to post official town notices. S. Pilcher seconded the motion.** There was no discussion. **Voted and approved.**
- d. Review of Cemetery Mowing Bids: J. Phillips opened and circulated all mowing bids received (4), three of which contained quotes in accordance with the bid specifications. The Board compared the bids, with a brief discussion of their merits. The prices quoted varied greatly. **S. Pilcher moved to accept the lowest bid, as submitted by Brian's Lawn Care. P. Norris seconded the motion.** There was no further bid discussion. **Voted and approved.** J. Phillips commented about the turnover of Borough Cemetery to the town, and noted that no paperwork has been received to date. P. Norris suggested that the cemetery president be contacted. J. Phillips expressed caution about maintaining the cemetery if not properly owned by the town. J. Phillips agreed to contact the cemetery association president.

- e. Appointments by Select Board: The Board reviewed the list of positions, made appointments whenever possible, and noted that several positions will remain open at this time, either for lack of contact with incumbents, or for lack of interest/applications received from other citizens. The Board hopes to complete the appointments at its next scheduled meeting on Monday, 4/9.

The Board voted and approved the following positions:

- 1) **Russell Memorial Library Trustee: Jane Lindholm** (J. Phillips nominated; 2nd by S. Pilcher).
 - 2) **Health Officer: Robin Hopps** (note: this position features a 3 year term; no nomination was required for 2012-13).
 - 3) **Town Service Officer: Bailee Gordon** (S. Pilcher nominated; 2nd by P. Norris).
 - 4) **Recycling Coordinator: Open** – for consideration on 4/9/12.
 - 5) **Tree Warden: Caitlin Cusack** (P. Norris nominated; 2nd by S. Pilcher).
 - 6) **Web Master: Brian Volz** (S. Pilcher nominated; 2nd by J. McNerney).
 - 7) **Town Energy Coordinator: Charlie Huizenga** (S. Pilcher nominated; 2nd by A. Layn).
 - 8) **Green Up Coordinator:** (note: appointment postponed until later in 2012).
 - 9) **Conservation Commission: Open** – for consideration on 4/9/12.
 - 10) **Recreation Committee (4 positions): Open** – for consideration on 4/9/12.
 - 11) **Road Commissioner: Wayne Preston** (S. Pilcher nominated; 2nd by A. Layn).
 - 12) **911 Coordinator: Open** – for consideration on 4/9/12.
 - 13) **Delegates to Addison County Regional Planning Commission: Thea Gaudette** (S. Pilcher nominated; 2nd by J. McNerney); two other positions remain **open** – for consideration on 4/9/12.
 - 14) **Delegate to Addison Cnty Solid Waste Mgmt District: Deb Gaynor** [primary], **Stephen Pilcher** [alternate] (J. McNerney nominated; 2nd by A. Layn).
 - 15) **Development Review Board: Curtis Layn** (S. Pilcher nominated; 2nd by P. Norris). Alternate's position - for consideration on 4/9/12, following contact with DRB on viability of alternate's position.
 - 16) **Agricultural & Natural Areas Conservation Ctte: Sue Regier** [primary], **Caitlin Cusack** [alternate] (S. Pilcher nominated; 2nd by J. McNerney).
5. Regular Business:
- a. The Board reviewed and approved the following **warrants**: A/P# 20326, 3/26/12, \$29,455.73 and P/R# 20326, 3/26/12, \$8760.16.
 - b. Approve **Minutes of Previous Meetings: S. Pilcher moved to approve the 2/13/12 and 2/27/12 meeting minutes as written; motion seconded by A. Layn. Voted and approved. J. Phillips made a motion to approve the 3/12/12 minutes as written; motion seconded by P. Norris. Voted and approved.**
 - c. The Board reviewed and approved the following **Overweight Permits**:
 - C. Perry Trucking
 - Camp Precast Concrete Products, Inc.

- Scott Oberle DBA Oberle's Bulldog Trucking
- Josh Masterson
- Rice Lumber Company
- Wright's Septic Service
- AJ Piper Excavating
- Doug Cole DBA Cole Trucking
- Jeff Palin Excavating
- Lawrence Miner
- Barrett Trucking Co., Inc.
- Parker Excavation
- Cardinal Logistics Management Corp.
- James Newton
- Weston Pulpwood Sales, Inc.
- Livingston Farms Landscape Products, LLC
- Gauthier Trucking Co., Inc.
- Champlain Valley Plumbing & Heating, Inc.
- Currier Logging & Transport, Inc.
- Champlain Construction Co. / Bear Dog Enterprises
- Onsite Septic Solutions, LLC
- Kennedy Excavation, LLC
- John G. French & Sons Trucking, Inc.
- Harrison Concrete Construction, Inc.
- Harrison Redi-Mix Corp.
- Feed Commodities International, Inc
- R.P. Frost, Inc. DBA Vermont Well & Pump
- United Natural Foods, Inc.

6. New Business:

- a. Building Committee/New Town Hall: P. Norris commented on the make-up and tenure of the committee members. P. Norris asked if an enlarged committee, and more points of view, might be beneficial to the process.
- b. Review Propane Gas Bid Letter: J. Phillips commented on a letter received from Pyrofax Energy. The SB asked if the selected fuel company will provide a tank, or if a tank purchase by the town would be more economical. Propane bids (with and without a tank) will be solicited from 5/6 vendors.
- c. Town Flag Purchase: The SB received a price quote from Jonathan Corcoran. The SB elected to purchase 3 Monkton Town Flags. Residents interested in purchasing a flag may visit the Monkton Community Coffeehouse website: www.monktoncc.org/home.
- d. Clafin Curb Cut (Application12-008): J. Phillips and Road Commissioner W. Preston made a site visit on 3/26. J. Phillips expressed concerns about the sight lines, especially in a westerly direction. It was also noted that significant brush removal and continuing maintenance would be required. J. Phillips encouraged other SB members to visit the location. The application was approved, with conditions. Additionally, P. Norris was appointed as SB liaison to the Highway Department.

- e. Energy Audits for Town Buildings: A \$500 quote was received to provide an energy audit of the town garage. P. Norris is in favor of the audit, given the considerable annual energy cost at the garage. The SB believes grant money may be available to offset some of the audit cost. A. Layn asked if a fan was in use at the garage, and whether any municipal audit discount might be available. J. McNerney questioned the need for an audit, if the problems are obvious. A. Layn supports the energy audit. **S. Pilcher made a motion to approve funding of an energy audit of the town garage, not to exceed \$500; J. McNerney seconded the motion. Voted and approved.**
 - f. Use of Town Lot on Monkton Ridge: S. Pilcher reported on his contact with the Agency of Transportation regarding the forthcoming commuter bus route on Route 116 into Starksboro. S. Pilcher suggested a potential park and ride location in Monkton, using the town lot. S. Pilcher discussed building a driveway to the lot, even if no structure was under consideration at this time. S. Pilcher questioned what other functionality the lot may have, and will confer with the Building Committee about pursuing information. The SB discussed further the Building Committee, and hopes that more details and updates can be shared regularly by the committee with the SB. It was suggested that a community member(s) with building or design experience might be a welcome addition to the group.
 - g. Vermont Gas Pipeline Proposal: J. Phillips met with a representative of VT Gas, who explained the pipeline proposal and provided a likely time frame of 4+ years into the future. The gas line would follow the path of the existing overhead electric transmission lines. P. Norris and J. McNerney asked various questions. VT Gas will meet with the SB in the coming months.
7. Other Business:
- a. Bid for New Tandem Truck (purchased approved @ Town Meeting): The SB reviewed bids received from local firms representing International and Mack Trucks. W. Preston appeared, and compared bid prices and other details, including extended warranties, local service, and resale value. W. Preston favors the Mack Truck bid. The SB asked if any truck chassis cost negotiation was possible with the vendor. **S. Pilcher made a motion to accept the bid and purchase a 2013 Mack GU713 straight truck without trailer for \$121,980; J. McNerney seconded the motion. SB voted 4-0 in favor of the motion (A. Layn recused herself, as a relative works for one of the bidders).**
 - b. Liquor License Renewal – Monkton General Store: The store’s license to sell wine and beer was renewed without comment.
 - c. National Multiple Sclerosis Society Bike Ride (August 11-12, 2012): The SB approved the use of town roadways for a fund raising ride through town in August.
 - d. S. Pilcher reported that no reply has been received in response to his March 13, 2012 letter to Terry McKnight of the Addison County Land Trust concerning the dismantled trailer at the Vaughn Court Trailer Park.
8. Adjournment:
Motion made by S. Pilcher to adjourn at 9:21 PM; seconded by J. McNerney. Voted and approved.

