

Monkton Select Board Meeting Minutes

May 21, 2012 (Approved June 11, 2012)
Monkton Town Hall

1. Call to Order: Chair J. Phillips called the meeting to order at 7:01 PM.
2. Select Board (SB) Members Present: John McNerney, Peter Norris, Sr., John Phillips, Stephen Pilcher (departed 7:45 PM)

Member Absent: Anne Layn

Others Present: Pete Aube, Zoning Administrator Kenneth Wheeling, Bill Joos

3. Announcements: None
4. Regular Business:
 - a. **Approve Minutes** of Previous Meeting: The Board reviewed the minutes of May 14, 2012, and noted a typo in item 7a. J. McNerney **moved to approve the 5/14/12 meeting minutes with requested correction; motion seconded by P. Norris. Voted and approved.**
 - b. The SB reviewed and approved the following **check warrants**:
 - A/P# 20507, 5/7/12, \$12,637.69
 - P/R# 20507, 5/7/12, \$ 7,188.49
 - P/R# 20521, 5/21/12, \$ 8,002.54
 - c. There were no **Overweight Permits** to review at this meeting.
5. Old Business:
 - a. Zoning Administrator (ZA) Report: ZA K. Wheeling provided a report of recent actions by his office, which have included Letters of Compliance, highway signs, curb cut, subdivision and building permit application reviews, and the documentation of a single zoning violation. ZA revenue year-to-date totals \$3,013.50. K. Wheeling shared details, and answered various questions. S. Pilcher commented on the Astle property clean-up, to keep the ZA apprised of all recent developments. The SB discussed specific properties around town, many of which have proven to be long-standing concerns of the SB and ZA. The SB and ZA considered various approaches to be considered with properties requiring attention. K. Wheeling circulated a Certificate of Occupancy (COE) in use by a nearby town, and advised of new regulations requiring COEs in Monkton. K. Wheeling asked if a fee should apply when a COE is issued (no). The building permit fee structure may be amended, however. The SB and ZA commented on the recent work of the DRB.
 - b. 250th Anniversary Update: P. Aube appeared on behalf of the 250th Founding Celebration Committee, and shared the group's plan for the June 24th

celebration. P. Aube stated concerns about parking for events, especially the parade. The SB shared suggestions on best parking locations/use of no parking signs. P. Aube mentioned that several roads will be blocked off during the parade. The committee has communicated with the VT State Police as well. The committee will share information on the sign in front of town hall in the weeks preceding the event.

- c. ANAC Proposal – Preliminary Review: The review has been postponed and rescheduled for the next SB meeting on June 11th. J. McNerney shared some miscellaneous details of several projects under consideration, however.
- d. Astle Lien Proposal: J. Phillips advised of another conversation with attorney Roger Kohn, who represents the town. A quote of approximating \$2,500 has been received for junk removal/comprehensive clean-up of the Astle property. A dumpster will likely be required, for which Casella will be contacted about availability.

6. New Business:

- a. Tom Steadman Curb Cut Request: The ZA advised that a check was anticipated to be received at Town Hall, but has yet to arrive. J. Phillips asked that the ZA and Road Commissioner make a site visit. For follow-up at the next SB meeting (6/11).
- b. Morse Park Parking: J. Phillips advised of a significant weekend travel/parking challenge on Pond Road, adjacent to the Morse Park athletic fields. The road side parking occurred despite the multiple 'No Parking' signs in place. Safe travel by car on Pond Road was compromised. The SB discussed briefly enforcement actions to consider, including, reluctantly, the issuance of parking tickets by law enforcement. Morse Park users (i.e., coaches) will be advised again by the Recreation Committee of the posted parking rules, and the availability of parking at Monkton Central School.
- c. Monkton Building Committee (MBC) Update: J. Phillips advised that the committee met last on Saturday, 5/19; the MBC asked the architect to consider the costs of moving the existing town hall. Other various options were considered. More information to follow.

7. Other Business:

- a. Burbo Curb Cut: The SB and ZA discussed multiple curb cut requests with two driveway access points on the Burbo property. Further review is required.
- b. Mary Gerdt's 5/21/12 email: The SB reviewed J. Phillips' 4/26/12 email reply to M. Gerdt, and her 5/21 email in response. The listers have been advised of M. Gerdt's concerns about town maps. J. Phillips will respond again to M. Gerdt regarding the town's tax sale policy.
- c. Philip Russell – Land Trust Consideration: An appraisal has been received for the Russell Farm. Another appraisal will be forthcoming.

8. Adjournment:

**Motion made by J. McNerney to adjourn at 8:14 PM; seconded by P. Norris.
Voted and approved.**

Minutes submitted by Bill Joos

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