

Monkton Select Board Meeting Minutes
July 9, 2012 **Approved Aug 13, 2012**
Monkton Town Hall

1. Call to Order: Chair J. Phillips called the meeting to order at 7:04 PM.
2. Select Board (SB) Members Present: John McNerney, Peter Norris, Sr., John Phillips

Select Board Members Absent: Anne Layn, Stephen Pilcher

Others Present: Jody Bartlett, Bill Joos

3. Announcements: None
4. Regular Business:
 - a. **Approve minutes** of Previous Meeting: The Board reviewed the minutes of June 25, 2012. **J. McNerney moved to approve the 6/25/12 meeting minutes as written; motion seconded by P. Norris. Voted and approved.**
 - b. The SB reviewed and approved the following **check warrants**:
 - A/P# 20628, 6/28/12, \$121,721.00
 - A/P# 20710, 7/10/12, \$ 14,966.32
 - c. There were no **overweight permits to review**.
5. Old Business:
 - a. **Tabulator**: J. Phillips secured a cost of \$1135.00 to use the vote tabulator for the primary election on 8/28/12. The estimate of primary voters is 200. J. Phillips conferred with the Secretary of State's office on equipment requirements, which does not include use of a tabulator for a primary. The primary ballots will be counted by hand.
 - b. **Education Tax Rate**: J. Phillips shared the 6/28/12 Notice of Education Tax Rates for Fiscal Year 2013 from the Vermont Department of Taxes. Monkton's Homestead Tax Rate is \$1.7220. The Non-Residential Tax Rate is \$1.6821. The SB briefly discussed the rates appearing, and agreed to confirm with Town Treasurer Charles Roumas.
 - c. **Astle Property Clean-Up**: The SB reviewed the property clean-up/junk removal quote submitted by J. Bartlett. J. Bartlett has walked and photographed the property. J. Bartlett shared recommendations on how to best approach the project. J. Bartlett confirmed a labor cost quote of \$2,000–2,500, and mentioned that significant hand work will be required, in addition to a mini-excavator. J. Bartlett responded to various questions, and pointed out various features of the property. J. Phillips reiterated that the SB hopes for the least

expensive solution. J. Bartlett confirmed that he is insured. J. Bartlett will contact Casella Waste Management to arrange for a dumpster. J. Bartlett will begin the job soon, with the SB's approval.

- d. Use of Town Green Sign Policy: The SB discussed priorities for posting messages on the town sign outside of Town Hall. Town business, boards, and town committees have first priority. All other parties must seek approval from the Town Clerk.

6. New Business:

- a. Legal Bills – Review: The SB reviewed specific invoices from lawyers representing the town in various matters. A brief discussion followed concerning how to record the legal expenses on the town's books. Town Treasurer C. Roumas has made recommendations on how the town might wish to proceed. J. Phillips will confer with C. Roumas on how to establish the proper accounts.
- b. ZA Accounts: The SB reviewed briefly a listing of recent activity by the Zoning Administrator.
- c. Review of Sheriff's Invoice: A brief discussion followed the review of the most recent Sheriff's Department monthly invoice and detailed attachments. An increasing number of drivers are being cited for speeding.

7. Other Business: None

8. Adjournment:

**Motion made by J. McNerney to adjourn at 7:46 PM; seconded by P. Norris.
Voted and approved.**