

Monkton Development Review Board
Meeting Minutes
November 13, 2012
Approved: 11/27/2012

Attendance:

DRB Members Present: Peter Close, Philip Russell, John Winsor, and Curtis Layn.

DRB Members Absent: Marsha Abramo, Chris Acker, and Janet Dermody.

DRB Alternate Present: Thea Gaudette (voting)

Others in Attendance: Ken Wheeling the Zoning Administrator, Michael B. Bushey, and Denise Walther.

Peter Close, Board Chair, called the meeting to order at 7:33pm.

New Business

1. Boundary Adjustment Applicant Denise Walther and Michael B. Bushey Review

Denise Walther and Michael Bushey want to file the boundary adjustment that was agreed upon by Ms. Walther and her ex-husband and Mr. Bushey and his wife, but not filed. Ms. Walther no longer owns the property. The Fitzgeralds now own her property.

The process was discussed.

Information received included the two parties (Mr. Bushey and the Fitzgeralds) and property tax numbers. It was determined that the two lots will be conforming after the adjustment and will not increase the number of lots (5 acre zoning).

Items missing, included: 1) Fees, and 2) Written notification to all abutting landowners.

Required plan information was reviewed (#24-32 below). Mr. LaRose, their surveyor, will add #28, #29, #31-wooded, and #32 to the map.

<i>Required Plan Information:</i>
24. The lots affected by the Adjustment with sufficient data to determine the exact location, bearing and length of all lot lines.
25. The names of record owners of lots affected.
26. The location of the existing boundary.
27. The location of the proposed new boundary.
28. The acreage of the lots prior to adjustment and the approximate acreage of the lots after the adjustment.
29. All easements and their location on all lots affected by the adjustment.
30. Zoning boundary lines, if located within any lot affected by the adjustment.
31. Wooded areas, public facilities on or within any lot affected by the adjustment.
32. The location of any existing or proposed buildings on any affected lot.

One typo on lot length was found on that map; it will be corrected.

Thea Gaudette discussed the process of warning all abutting landowner by hand and by certified mail. Peter Close mentioned they should bring three copies of everything.

Administrative:

The Board continued its reviewed of minutes from the 8/28/12. Several corrections were made. John Winsor moved the minutes as amended and Thea Gaudette seconded.

Vote: 4-0-0.

The Board reviewed the minutes from the meeting of 9/11/12 and several corrections were made. Thea Gaudette moved the minutes as amended and John Winsor seconded.

Vote: 4-0-0.

The Board reviewed the unofficial minutes from the meeting of 9/20/12 and several corrections were made. John Winsor moved the minutes as amended and Curtis Layn seconded. Vote: 4-0-1 with Peter close voting.

The Board reviewed the minutes from the meeting of 9/25/12 and several corrections were made. John Winsor moved the minutes as amended and Curtis Layn seconded.

Vote: 4-0-0.

The Board reviewed the minutes from the meeting of 10/9/12 and several corrections were made. Thea Gaudette moved the minutes as amended and Curtis Layn seconded.

Vote: 4-0-0.

The Board discussed required details of minutes.

Old Business

1. The Board deliberated on the BS/BMC question of whether it was a gravel extraction operation or quarry. The Board went into executive session at 9:15pm and came out at 9:40pm.

2. Another special meeting was discussed and planned for on 11/21/12 at 7:30pm.

Adjournment

Philip Russell moved to adjourn the meeting at 10:05pm. The motion was seconded by Curtis Layn and passed 4-0-0.

Respectfully submitted,

Wendy Sue Harper
Recording Secretary