

**Monkton Development Review Board  
Special Meeting Minutes  
November 7, 2012  
Approved: 11/27/2012**

**Attendance:**

DRB Members Present: Marsha Abramo, Peter Close, and John Winsor,

DRB Members Absent: Chris Acker, Janet Dermody, Curtis Layn, and Philip Russell

DRB Alternate Present: Thea Gaudette (voting)

Others in Attendance: None.

The meeting was called to order at 7:35pm by Peter Close, chair.

**Administrative:**

The following new forms were reviewed and amended:

- Boundary Adjustment;
- Project Tracking Sheet;
- Site Plan;
- First Cut; and
- Conditional Use.

**Adjournment**

John Winsor moved to adjourn the meeting at 9:37pm. The motion was seconded by Thea Gaudette and passed 4-0-0 with Peter Close voting.

Respectfully submitted,

Wendy Sue Harper  
Recording Secretary