

Monkton Agricultural and Natural Area Committee Meeting—Minutes for 12/5/2012

In Attendance

Members: Laura Farrell, Caitlin Cusack, and Deb Gaynor

Absent: Sam Burr, Sue Regier

Guests: none

- 1)** Laura called the meeting to order at 7:40 pm.
- 2)** Deb, Laura and Caitlin met briefly in the parking lot due to the lack of a key to the Town Hall.
- 3)** At the November meeting ANAC tasked Sue with the job of writing an announcement for ANAC's vacant positions. Caitlin will draft an ANAC position description and send it to Sue for her approval.
- 4)** Laura will follow-up with Sue about writing the ANAC report for the Annual Town Report, which is due by the end of the month.
- 5)** We scheduled another meeting for Wednesday, December 19, 2012 at 7 pm to approve the ANAC report for the Annual Town Report and approve the meeting minutes from 11/7/2012. We decided to move the January 2, 2013 meeting to January 9th.
- 6)** Deb moved and Laura seconded that we adjourn; we unanimously adjourned at 8:04 pm.

Respectfully submitted on 12/10/2012,

Caitlin Cusack

ANAC Secretary