

Monkton Development Review Board
Meeting Minutes
June 25, 2013
Approved: 7/9/2013

Attendance:

DRB Members Present: Chris Acker, Peter Close, Janet Dermody, Scott Gordon, Curtis Layn, Philip Russell, and John Winsor.

DRB Members Absent:

DRB Alternate Present: Thea Gaudette (voting for minutes only)

Others in Attendance: Ken Wheeling,

Peter Close, Board Chair, called the meeting to order at 7:32pm.

Administrative:

1. Minutes from the June 11th meeting were reviewed and corrected.
John Winsor moved the minutes as amended and Thea Gaudette seconded it. Vote: 5-0-1 with the Chair not voting and Curtis Layn Abstaining.

Janet Dermody arrived.

2. The Board discussed the draft curb cut permit. They decided that as the driveway requirements are a part of the subdivision process that they are not needed in a curb cut permit. The Board decided to refer to *Section 536: Driveways* of the UPD. In the end, the Board discussed having a separate driveway checklist.

3. Ken updated the Board on several properties with permits.

Old Business

4. The Mylar for Kathy Nolan new septic system design was signed; project was from 2002-09-MAJ.

New Business

None.

Adjournment

Chris Acker moved to adjourn the meeting at 8:34pm. The motion was seconded by Curtis Layn and passed 6-0-0 with the Chair not voting.

Respectfully submitted,

Wendy Sue Harper
Recording Secretary