**Monkton Development Review Board**

**Meeting Minutes**

**July 9, 2013**

**Approved: 7/23/2013**

**Attendance:**

DRB Members Present: Chris Acker, Peter Close, Janet Dermody, Scott Gordon, Curtis Layn, and John Winsor.

DRB Members Absent: Philip Russell.

DRB Alternate Present: Thea Gaudette (voting)

Others in Attendance: Ken Wheeling,

Peter Close, Board Chair, called the meeting to order at 7:37pm.

**Administrative:**

Minutes from the June 25th meeting were reviewed and corrected.

Chris Acker moved the minutes as amended and Scott Gordon seconded it. Vote: 5-0-0 with the Chair not voting.

Thea Gaudette received the mail with the Board. Including: Hal Sanders stormwater permit, Ted Palmer’s Act 250 application, map for Michael Hinsdale’s project, and materials for Moe Dubois’ hearing next time.

**Old Business**

Curtis Layn arrived at 7:57pm.

**1.** Driveway Checklist Application

Peter Close met with the Select Board and discussed the driveway permit and new regulations. He discussed the meeting with the Board. The Board reviewed the Driveway Checklist with Peter Closes edits; corrections were made. The regulations were reviewed.

Thea Gaudette made the motion to amend the Site Plan application with the corrected Driveway Checklist as number 11. Placement will be at the end. Janet Dermody seconded it.

Vote: 5-1-0 with the Chair, Peter Close, not voting and Chris Acker voting against it.

John Winsor moved that the Board add the driveway profile requirement of Section 830 paragraph A. (10) to the preliminary subdivision application as the new C. (3) “Construction details for proposed roads and driveways are required.” to the sub-division regulations. Scott Gordon seconded it. Vote: 6-0-0.

**Adjournment**

Thea Gaudette moved to adjourn the meeting at 8:37pm. The motion was seconded by Chris Acker and passed 6-0-0 with the Chair not voting.

Respectfully submitted,

Wendy Sue Harper

Recording Secretary