

**Monkton Select Board Meeting Minutes - Draft  
June 24, 2013  
Monkton Town Hall**

1. Call to Order: Chair J. Phillips called the meeting to order at 7:00 PM.
2. Select Board (SB) Members Present: John McNerney, Roger Parker, Jr., John Phillips, Stephen Pilcher

SB Member Absent: Anne Layn

Others Present: Town and School Treasurer Charles Roumas, Trafton Crandall, P.E., and Bill Joos

3. Announcements: None

4. Regular Business:

- a. **Approve Minutes** of Previous Meetings: The SB reviewed the special meeting minutes of June 3<sup>rd</sup> 2013. Additional discussion occurred with a correction resulting. **J. Phillips moved to approve the special meeting minutes of June 3<sup>rd</sup>, as amended. The motion was seconded by J. McNerney. Voted and approved.** Further review and a brief discussion followed regarding the content of the regular meeting minutes of June 10<sup>th</sup> and the special meeting minutes of June 12<sup>th</sup>, both of which were amended. **J. McNerney moved to approve the June 10<sup>th</sup> minutes, as amended. The motion was seconded by J. Phillips. Voted and approved. J. McNerney moved to approve the June 12<sup>th</sup> minutes, as amended; the motion was seconded by R. Parker. Voted and approved.**

- b. The SB reviewed and approved the following **check warrants**:

- A/P# 30624, 06/24/13, \$ 56,180.69
- P/R# 30617, 06/17/13, \$ 8,092.35

- c. The SB reviewed and approved the following **overweight permit**:

- Patricia H. Chamberlain

- d. **Public comment**: None

5. Old Business:

- a. Treasurer: C. Roumas appeared to discuss the timing of and answer questions related to the transition plan in place for the Treasurer's position, given C. Roumas' impending relocation in late July. S. Pilcher complimented C. Roumas on his tremendous work as Town and School Treasurer, and likewise requested a list of recommendations from C. Roumas prior to his departure. S. Pilcher requested confirmation of the next town election (March 2014). The SB wondered if advertising the open position would be beneficial, to increase the pool of available candidates. C. Roumas provided commentary on the Delinquent Tax Collector's position. The SB asked various questions, and considered a

replacement appointment timetable. The SB requested a formal letter of resignation. Further discussion was tabled until later.

- b. Hardscrabble Road (Twenge): Robert Twenge, a resident of Hardscrabble Rd, submitted a letter with attachments documenting his traffic safety concerns near to his residence. The SB discussed the letter, and mentioned that Road Commissioner Wayne Preston had made a site visit. Signs were suggested for consideration. No action was taken; for further discussion at a forthcoming SB meeting.
- c. Town Cemeteries: J. Phillips asked if the SB was willing to consider the creation of a cemetery commission, or the naming of a cemetery commissioner. J. Phillips raised various issues related to cemetery administration, plot pricing, and ongoing maintenance. The SB wants to advertise a job description, an example of which J. Phillips will pursue from a nearby town.
- d. Dog Ordinance – Review: Animal Control Officer Gary Clodgo submitted to the SB a model animal control ordinance as provided by the VT League of Cities and Towns. J. Phillips asked the SB to review the model ordinance, compare to Monkton’s current regulations, and be prepared to discuss further.

6. New Business:

- a. Dubois Property @ Monkton Rdg – Road Access: T. Crandall appeared to discuss the access plans for the property being developed by Moe Dubois (a planned unit development). One proposed plan involves retaining the existing circular driveway; an alternate considers a single access point. It was noted that the age of the current home (circa 1840), a duplex, is such that it existed long before any zoning ordinances were in effect in town. The SB referred T. Crandall to the DRB and Zoning Administrator for a review of specific details. No new curb cut application is required if existing access points are used, per J. Phillips. T. Crandall inquired if a refund of the road/curb cut application fee as paid by M. Dubois would be possible. J. Phillips will pursue. M. Dubois has expressed an interest in working with the town if there is any interest related to portions of his property (for recreational use, or as a town forest, for example). The SB referred T. Crandall to ANAC for discussion of this consideration.

7. Other Business: **S. Pilcher moved to enter into Executive Session at 8:20 PM to discuss the position of Acting Treasurer; motion seconded by J. McNerney. Voted and approved.** The SB considered how to best proceed with replacing the departing Town and School Treasurer. More details will be considered and shared at the next regular SB meeting on July 8<sup>th</sup>. **S. Pilcher moved to come out of Executive Session at 8:40 PM; seconded by J. McNerney. Voted and approved.**

8. Adjournment: **S. Pilcher moved to adjourn at 8:44 PM; seconded by R. Parker. Voted and approved.**