

**Monkton Select Board Meeting Minutes - Draft
July 8, 2013
Monkton Town Hall**

1. Call to Order: Chair J. Phillips called the meeting to order at 7:03 PM.
2. Select Board (SB) Members Present: Anne Layn, John McNerney, John Phillips, Stephen Pilcher
SB Member Absent: Roger Parker, Jr.

Others Present: DRB Chair Peter Close and Bill Joos

3. Announcements: None

4. Regular Business:

- a. **Approve Minutes** of Previous Meeting: The SB reviewed the meeting minutes of June 24th 2013. There were no requests for edits or additions. **J. McNerney moved to approve the June 24th meeting minutes as written; motion seconded by S. Pilcher. Voted and approved.**

- b. The SB reviewed and approved the following **check warrants**:

- A/P# 30708, 07/08/13, \$44,587.97
- P/R# 30701, 07/01/13, \$10,261.32

- c. The SB reviewed and approved the following **overweight permits**:

- Curtis Lumber Company, Inc.
- Darryl L. Hayden
- Hutch Crane and Pump Rental Corporation
- C. Perry Trucking, Inc.

- d. **Public comment**: None

5. Old Business:

- a. Treasurer – Upcoming Departure: **J. McNerney moved to enter into Executive Session (re: personnel) at 8:14 PM to discuss the naming of a new Town and School Treasurer (either acting or temporary); motion seconded by S. Pilcher. Voted and approved.** The SB discussed various issues related to a successor for C. Roumas, who is relocating to Connecticut as of July 26, 2013. **A. Layn moved to come out of Executive Session at 8:52 PM; seconded by S. Pilcher. Voted and approved. S. Pilcher moved that the Town seek applicants and advertise for the Town and School Treasurer’s position to be held until March 4, 2014 (i.e., next election); further, that the Town’s incumbent Assistant Town and School Treasurer be paid at a rate of \$19.00 per hour during the interim period; motion seconded by J. McNerney.** Further discussion followed, with consideration, among other factors, of potential candidates, compensation, and the continuity of the Treasurer’s office operation until such time that a new Treasurer is designated. J. Phillips indicated that he will

create an advertisement as promptly as possible. **The motion was voted and approved.**

- b. Cemetery Committee: J. Phillips mentioned recent inquiries from citizens to Town Hall regarding various cemetery issues. A. Layn reported on statutes available online, which she printed and distributed. A. Layn read portions of the regulations to educate all in attendance. A. Layn also conferred with Monkton Museum & Historical Society President Gill Coates regarding the cemeteries. J. Phillips confirmed the listing of town cemeteries, and A. Layn provided contact names for each. The SB considered various fees that apply toward the use and upkeep of the cemeteries. J. Phillips expressed interest in advertising for a cemetery manager. A brief discussion then centered on whether the position should be paid or volunteer. The SB mentioned the need to include cemetery considerations in next year's budget. The SB discussed the list of items for which the cemetery manager will be responsible. J. Phillips will prepare an ad for publication.
- c. Weisenbach Road Classification: J. Phillips asked P. Close to confirm his land ownership adjacent to/abutting Weisenbach Rd. P. Close explained his rationale for seeking the reclassification and the difference(s) between a class 4 road versus a legal trail. It was mentioned that other landowners abut Weisenbach Rd. J. Phillips wondered if signage at the beginning of the road might be helpful to deter travelers (the road dead ends). J. Phillips confirmed the town's obligations relative to maintaining a class 4 roadway. S. Pilcher recommended that a public hearing be scheduled, as per statute. P. Close confirmed that he has maintained the road over time. A written notice to the SB from all abutting landowners approving the reclassification would be beneficial. J. Phillips and P. Close referred to maps and reviewed the distance to be covered. The SB and P. Close continued discussing various comparable roads in town. For further consideration at subsequent SB meeting(s).

6. New Business:

- a. Nolin Curb Cut Review: P. Close commented on the curb cut policy as possibly applicable to the Nolin property. Further discussion of this issue was tabled until a forthcoming SB meeting, in view of R. Parker's absence tonight. R. Parker has visited the site on behalf of the SB.
- b. DRB – Curb Cut Review: P. Close advised that the DRB has taken a look at curb cut regulations. P. Close noted certain requirements appearing in general curb cut regulations that are, apparently, not included in Monkton's curb cut application. P. Close referenced a subdivision in the works on Bennett Rd. as an example for discussion. The SB will consider the matter further at future meetings.

7. Other Business: None

8. Adjournment: **A. Layn moved to adjourn at 9:10 PM; seconded by S. Pilcher. Voted and approved.**