

**Monkton Development Review Board
Meeting Minutes
October 8, 2013
Approved: 11/12/2013**

Attendance:

DRB Members Present: Chris Acker, Peter Close, Scott Gordon, Curtis Layn, Philip Russell, and John Winsor.

DRB Members Absent: None.

DRB Alternate Present: Thea Gaudette (voting)

Others in Attendance: Ken Wheeling, ZA, John and Linda Phillips

Peter Close, Board Chair, called the meeting to order at 7:31pm.

Administrative:

1. Minutes from the September 24th meeting were reviewed and corrected on paper for Wendy Sue Harper, the recording secretary.

Thea Gaudette moved the minutes as amended and Curtis Layn seconded. Vote: 5-0-1 with the Chair not voting and Philip Russell abstaining.

2. Thea Gaudette made a motion that the DRB Board not meet on December 24th. Chris Acker seconded the motion. Vote: 6-0-0 with the Chair not voting.

3. The Board reviewed correspondence about the Greg West/Sticks and Stuff subdivision on Hollow Road concerning the release of Escrow funds. The Board pulled the file to review stipulations regarding the establishment of the escrow account. John Winsor has recused himself from any activity on this issue.

New Business

4. John and Linda Phillips talked about subdividing their 14+/- parcel, which is in both the 2 and 5-acre zones. They asked questions about building in and outside of the 2-acre zone.

5. Doris Brace wrote the Board a letter asking for a First Cut.

Thea Gaudette made a motion to set for First Cut on 11/26/13 at 8:00pm; Curtis Layn seconded it. Vote: 6-0-0 with the Chair not voting.

Thea Gaudette will send her a letter containing the questions for a First Cut.

Old Business

6. Maurice H. DuBois Subdivision on Monkton Ridge 2012-05-MAJ

Thea Gaudette told the Board that the Dubois Subdivision was warned for final hearing on October 22, 2013 as well as site plan review.

7. Michael Hinsdale Subdivision on Nichols Road 2013-02-MAJ

Mr. Hinsdale would like to amend his subdivision application by reducing the number of lots. The Board agreed that the change did not require it to go back to another sketch hearing. It is still awaiting preliminary review. He would like to keep it at preliminary; the Board agreed.

Curtis Layn made a motion to allow the change; Peter Close seconded it. Vote: 6-0-0 with the Chair not voting.

Adjournment

Philip Russell moved to adjourn the meeting at 9:15pm. The motion was seconded by Curtis Layn and passed 6-0-0 with the Chair not voting.

Respectfully submitted,

Chris Acker and Thea Gaudette
Acting Recording Secretary

Transcribed by:
Wendy Sue Harper
Recording Secretary