

**Monkton Development Review Board  
Meeting Minutes  
January 14, 2014  
Approved: 01/28/2014**

**Attendance:**

DRB Members Present: Chris Acker, Peter Close, Scott Gordon, Curtis Layn, Philip Russell, and John Winsor.

DRB Members Absent: None.

DRB Alternate Absent: Thea Gaudette

Others in Attendance: Ken Wheeling and Greg Paulman.

Peter Close, Board Chair, called the meeting to order at 7:32pm.

**Administrative:**

1. Minutes from the November 26<sup>th</sup> meeting were reviewed and corrected. John Winsor moved the minutes as amended and Curtis Layn seconded. Vote: 4-0-2 with Philip Russell and the Chris Acker abstaining.
2. Minutes from the December 10<sup>th</sup> meeting were reviewed and corrected. Chris Acker moved the minutes as amended and Scott Gordon seconded. Vote: 5-0-1 with Curtis Layn abstaining.

**Old Business**

**3. Gregory Paulman, Gun-Smithing Business Conditional Use 2014-01-CU**

*Note: Scott Gordon recused himself from this discussion and vote.*

The Board reviewed conditional use and site plan materials for the project. The \$125 fee was paid.

The site plan was missing culverts, zoning districts and the property identification number.

Chris Acker made the motion to set the project for conditional use hearing on February 11<sup>th</sup> at 8:00pm, the motion was seconded by Curtis Layn. It passed. Vote: 5-0-1 with Scott Gordon abstaining from the vote.

**4. Andrew Petersen's Malt House Business 2013-07-CU**

The Board reviewed conditional use and site plan materials for the project. The project needs a site plan with elevations before it can be set for a conditional use hearing.

**5. Hal Saunders Re-opened Subdivision 2014-02-MAJ**

The Board reviewed a sketch plan showing modifications to the original subdivision.

Jon Winsor made the motion to set the project for sketch hearing on January 28<sup>th</sup> at 8:45pm and Scott Gordon seconded the motion. It passed. Vote: 6-0-0 with the Chair voting.

### **New Business**

6. The Board discussed a letter from Volker Fritz.

### **Adjournment**

Philip Russell moved to adjourn the meeting at 9:41pm. The motion was seconded by Curtis Layn. It passed. Vote: 6-0-0 with the Chair voting.

Respectfully submitted,

Wendy Sue Harper  
Recording Secretary

Note: minutes were taken by Chris Acker and transcribed by Wendy Sue Harper.