

**Monkton Select Board Meeting Minutes - Final**  
**March 24, 2014** (Approved Apr. 14, 2014)  
**Monkton Town Hall**

1. Call to Order: Chair S. Pilcher called the meeting to order at 7:03 PM.
2. Select Board (SB) Members Present: Ann Layn, John McNerney, Roger Parker, Jr., Stephen Pilcher

Select Board (SB) Member Absent: Henry Boisse

Others Present: Matt Dupont, Curt Layn and Bill Joos

3. Announcements: None
4. Regular Business:
  - a. **Approve Minutes** of Previous Meetings: The SB reviewed the regular meeting minutes of March 10<sup>th</sup>. S. Pilcher requested a content change to item 3f), to which the SB agreed. There were no other requests for edits or additions. **R. Parker moved to approve the 3/10 minutes as amended; A. Layn seconded the motion. Voted and approved.**
  - b. The SB reviewed and approved the following **check warrants**:
    - A/P# 40224, 02/24/14, \$ 29,645.84
    - A/P# 40228, 02/28/14, \$ 7,383.23
    - P/R# 40310, 03/10/14, \$ 12,234.61
  - c. The SB reviewed and approved and the following **overweight permits**: (R. Parker asked a question about larger dump trucks and multiple-axle trailers using Monkton roads, particularly during “mud season.” The question of whether a maximum vehicle weight should be declared was considered, but no decision was announced).
    - Birdseye Building Company, Inc.
    - Camp Precast Concrete Products, Inc.
    - Champlain Construction Co., Inc. / Bear Dog Enterprises
    - Chevalier Drilling Co., Inc.
    - John G. French & Sons, Trucking, Inc.
    - Harrison Concrete Construction, Inc.
    - Harrison Redi-Mix Corp.
    - Livingston Farm Landscape Products, LLC
    - Dan Menard Concrete Construction, Inc. dba Dan’s Concrete Const.
    - O’Casey Trucking, Inc. dba Hinesburg Sand & Gravel Co., Inc.
    - Panoramic Landscaping & Excavation, Inc.
    - Michael A. Redmond dba M. A. Redmond Property Maint., LLC
    - Riggs Distler Co. / Thirau LLC
    - United Natural Foods, Inc.
    - Weston Pulpwood Sales, Inc.

d. **Public Comment:** None

5. New Business:

- a. 2014 Appointments: **J. McNerney moved to enter into Executive Session at 7:32 PM to interview candidates for the open position of Fire Warden. R. Parker seconded the motion.** A. Layn recused herself from the Executive Session. **Voted and approved. J. McNerney moved to come out of Executive Session at 7:54 PM; seconded by R. Parker. Voted and approved.**

**The SB then discussed, voted, and approved the following positions (*position expiration dates appear in brackets*):**

- 1) **Zoning Administrator:** Kenneth Wheeling [3/17] (J. McNerney nominated; 2<sup>nd</sup> by R. Parker).
- 2) **Development Review Board (DRB):** Peter Close [3/18], Scott Gordon [3/18], John Winsor [3/18] (J. Phillips nominated the slate of candidates; 2<sup>nd</sup> by R. Parker); [A. Layn nominated Thea Gaudette [3/15] to serve in the open position (formerly held by Janet Dermody); 2<sup>nd</sup> by R. Parker]. The SB will solicit DRB feedback about the viability of the alternate's position.
- 3) **Recreation Department:** Karla Huizenga [3/17] (A. Layn nominated; 2<sup>nd</sup> by R. Parker); Paul Low [3/17] (R. Parker nominated; 2<sup>nd</sup> by J. McNerney).
- 4) **Road Commissioner:** Wayne Preston [3/15] (R. Parker nominated; 2<sup>nd</sup> by J. McNerney).
- 5) **Fire Warden:** Curtis Layn [4/19] The SB selected C. Layn following its Executive Session interviews and evaluation of candidates.
- 6) **Energy Committee:** Becky Gould [3/17], Wendy Sue Harper [3/17] (J. McNerney nominated the slate of candidates; 2<sup>nd</sup> by R. Parker);
- 7) **Tree Warden:** Open – a potential candidate has expressed interest, however.
- 8) **Web Master:** Ian Schultz [3/15] (J. McNerney nominated; 2<sup>nd</sup> by A. Layn).
- 9) **Recycling Coordinator:** Amy Moody [3/15] (A. Layn nominated; 2<sup>nd</sup> by J. McNerney).
- 10) **Animal Control Officer:** Gary Clodgo [3/15] (R. Parker nominated; 2<sup>nd</sup> by J. McNerney).
- 11) **VT State Police Comm. Adv. Board:** Henry Boisse [3/15] (J. McNerney nominated; 2<sup>nd</sup> by R. Parker).
- 12) **Agricultural and Natural Areas Committee (ANAC):** Laura Farrell [3/17], Deb Gaynor [3/17] (J. McNerney nominated the slate of candidates; 2<sup>nd</sup> by A. Layn); the 3<sup>rd</sup> position (alternate) remains open.
- 13) **911 Coordinator:** Diane Bennett [3/15] (R. Parker nominated Diane Bennett, subject to her expressed approval, which is pending; 2<sup>nd</sup> by J. McNerney).
- 14a) **Delegates to Addison County Regional Planning Commission (ACRPC):** Thea Gaudette, Wendy Sue Harper and Charles Huizenga, Sr (alternate) [7/15] (J. McNerney nominated the slate; 2<sup>nd</sup> by R. Parker).
- 14b) **Delegates to ACRPC Transportation & Advisory Committee:** for consideration @ next regular SB meeting on 4/14/14. The term of office is 7/1/14 – 6/30/15.
- 15) **Delegate to Addison Cnty Solid Waste Mgmt District:** Deb Gaynor [primary], Stephen Pilcher [alternate] [3/15] (J. McNerney nominated; 2<sup>nd</sup> by R. Parker).

The SB returned to its agenda, with consideration of more new business.

- b. Barnumtown Cemetery Request: May Nye mailed a request for permission to place a stone bench and plaque in the cemetery near to her home in memory of her husband, Bruce, who passed away on 9/21/13. There would be no cost to the town. **J. McNerney moved to approve M. Nye's request to place a stone bench and plaque within Barnumtown Cemetery. A. Layn seconded the motion. Voted and approved.**
  - c. Mary Johnson Daycare Request: A very brief discussion occurred. **A. Layn moved to allow the Mary Johnson Daycare staff and students to access the woods behind the cemetery on Pond Rd.; J. McNerney seconded the motion. Voted and approved.**
  - d. Legal Representation – S. Pilcher: **A. Layn moved to enter into Executive Session at 8:24 PM to discuss issues related to the Town's legal representation. R. Parker seconded the motion.** The SB considered a request for a voluntary release by an attorney representing the Town. The SB spoke with the attorney over the telephone, and asked several specific questions. **R. Parker moved to leave Executive Session at 8:34 PM; seconded by J. McNerney. Voted and approved.** No specific action was taken at tonight's meeting. The SB entrusted S. Pilcher to make additional contact with the attorney, and act as necessary.
  - e. Liquor License Renewal – Monkton General Store (MGS): There was no discussion. **A. Layn moved to approve the 2014 liquor license renewal application for MGS; R. Parker seconded the motion. Voted and approved.**
  - f. Tobacco License Renewal – Monkton General Store: There was no discussion. **R. Parker moved to approve 2014 tobacco renewal application for MGS; seconded by A. Layn. Voted and approved.**
6. Old Business:
- a. SB Mission Statement: The SB tabled discussion of creating a mission statement.
  - b. Animal Control Update – R. Parker: R. Parker provided an update. R. Parker has spoken with Steve Raymond. Notices of Violation were mailed to the neighbors/dog owner by certified mail. A copy of all file information was delivered to S. Raymond.
  - c. Owner Maintained Roads – J. McNerney: J. McNerney forwarded a draft letter for consideration. The SB discussed certain aspects of the letter and the larger issue under consideration.
  - d. Curb Cut Application – KDW Development, LLC (Lot 9 @ Hardscrabble Rd): S. Pilcher commented on the completed application that has been signed off by Road Commissioner Wayne Preston and R. Parker, both of whom visited the location. There are no concerns. **R. Parker moved to approve the Curb Cut Application submitted**

**by KDW Development, LLC for Lot 9 at Hardscrabble Rd. J. McNerney seconded the motion. Voted and approved.**

7. Other Business: a) Determine time/date of next SB meeting. The SB will meet next at **Monkton Town Hall on Monday, April 14, 2014 at 7:00 PM** for its regular meeting. b) A. Layn circulated a draft Job Performance Evaluation for consideration by the SB for application to full time town employees (Highway Dept).
8. Adjournment:  
**R. Parker moved to adjourn at 9:10 PM; seconded by A. Layn. Voted and approved.**

Minutes submitted by Bill Joos

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