

Monkton Select Board Meeting Minutes - Final
September 22, 2014 (Approved 10/6/14)
Monkton Town Hall

1. Call to Order: Chair S. Pilcher called the meeting to order at 7:02 PM.
2. Select Board (SB) Members Present: Henry Boisse, Anne Layn, John McNerney, Roger Parker, Jr., Stephen Pilcher

Others Present: Bonnie Brennan, Kevin Brennan, Animal Control Officer (ACO) Gary Clodgo, Deborah Gaynor, Amy Moody and Bill Joos
3. Announcements: S. Pilcher advised that the Public Service Board (PSB) has requested comments by 9/26/14 on the 8/22/14 response submitted by Phoenix Chemistry Services regarding misstatements and factual errors contained in the "Vermont Gas Systems, Inc. Response to Comments on the Soil Management Plan."
4. Regular Business:
 - a. **Approve Minutes**: The SB reviewed the meeting minutes of 8/25/14. **J. McNerney moved to approve the 8/25 meeting minutes as written.** J. McNerney noted that two attachments were also included with the draft minutes when submitted; the attachments have been posted online. **H. Boisse seconded the motion. Voted and approved.**
 - b. The SB reviewed and approved the following **check warrants**:
 - A/P#40902, 09/02/14, \$ 59,759.81
 - P/R#40908, 09/08/14, \$ 7,779.91
 - A/P#40916, 09/16/14, \$ 74,948.35
 - P/R#40922, 09/22/14, \$ 7,348.25
 - c. There were no **overweight permits** to review.
 - d. Public Comment: B. Brennan commented on the recent public meeting ('CompleteStreets') held to discuss the Park and Ride project (P&R) and asked whether the meeting feedback was "heard and processed," [i.e., whether the SB wishes to pursue the P&R as originally planned, or consider an alternative location(s)]. S. Pilcher responded. A. Moody and K. Brennan asked questions and shared comments about the viability of locating the P&R on Monkton Ridge. A. Moody shared her experience when the P&R concept was first introduced some years ago now. A. Moody mentioned also the safety aspect presented during the CompleteStreets gathering. S. Pilcher and J. McNerney provided commentary about the meeting, with repeated references to the P&R grant received by the Town. B. Brennan asked about creating a petition, and perhaps amending the grant content. B. Brennan inquired about the process by which a citizen would create an article for consideration at a future Town Meeting. Alternative locations were mentioned, such as at Morse Park or the Monkton Fire Station on States Prison Hollow Rd. B. Brennan again requested/asked if the location specified in the grant (or the grant itself) could be amended. The SB will need to review the terms of the grant. More information will follow at a forthcoming SB meeting.

5. New Business:

- a. Animal Control re: Cattail Lane: ACO G. Clodgo appeared and discussed continuing incidents of a dog running loose from its Cattail Lane property. G. Clodgo indicated that his recent attempts over the weekend to serve 2nd offense citations to the dog owners have been unsuccessful. G. Clodgo referenced Article 9 of the Town's Animal Control Ordinance, and indicated that the SB has the authority to act after the ACO has completed his duties. S. Pilcher shared his understanding that the dog owners had paid their prior fines in full. There remains some confusion, apparently, about the status of the original tickets. A. Layn contacted the Addison County Superior Court, which advised that no tickets are outstanding. A. Layn suggested that G. Clodgo contact the Court with the citation numbers to confirm payment(s). G. Clodgo restated the paper trail that the citation followed. The SB reviewed the file paperwork, to ascertain whether any fine(s) have been paid to the Town Clerk. The SB agreed about the need to follow through on the citations, as issued. The SB discussed the need to serve the citations to the dog owners, which can be accomplished by the Addison County Sheriff's Department. There are 4 tickets outstanding (including #s 75430 & 75431). G. Clodgo advised that the violations were upgraded to 'vicious dog.' R. Parker will confer with Town Clerk Sharon Gomez about submitting and following through on the paperwork/citation flow. S. Pilcher asked if the SB wished to take any other action at this time. R. Parker will ask the Sheriff to serve the newest set of citations.
- b. Motion To Intervene – Docket 8310 – Utility Pole Workgroup: S. Pilcher recapped the discussion at the last full SB meeting to add D. Gaynor to the Utility Working Group investigating chemicals in use by utilities. S. Pilcher drafted and signed a Motion to Intervene, which has been distributed as necessary to all parties. Separately, a letter has been sent nominating D. Gaynor to be a member of the working group. The SB had no objections. No discussion followed.
- c. Optional Life Insurance for Town Employees: S. Pilcher commented on the email exchange/inquiry about adding group life insurance to the benefits package available to full time employees. A. Layn suggested that the topic be researched. S. Pilcher mentioned that the SB needs to receive 2015 budget information, beginning on 11/1/14, or thereabouts. A. Layn will contact VLCT to begin collecting information.
- d. Act 148 Leaf and Yard Waste Requirement: D. Gaynor appeared and circulated details about Act 148, and noted that solid waste management in VT is changing rapidly. The recycling bins in town force Monkton to take certain actions to accommodate Act 148. D. Gaynor noted there is a guidance document and timeline available for municipalities. The ACSWMD is already accepting food waste, which is being turned into compost nearby to its facility. D. Gaynor hopes to see local action/the creation of hot composting, with a designated pickup site (the town garage, for example). Backyard composting will remain allowable, but D. Gaynor warned that a vermin problem could result with abundant food wastes involved. A. Layn mentioned the need to educate residents about composting options. S. Pilcher asked about enforcement plans. R. Parker commented on roadside haulers, and the costs related to curbside pick-up. Per D. Gaynor, Act 148 prohibits roadside haulers from charging for recyclables, including

food scraps. S. Pilcher focused on 7/1/15: leaf and yard debris must be managed. A. Moody asked if private contractor DPS might be interested (to be determined). D. Gaynor mentioned that significant cost increases for curbside pick-up are likely going forward, and it is possible smaller haulers will suffer financially. The Agency of Natural Resources has published a guidance document on the subject, which includes a draft ordinance template. The ACSWD has been running a surplus over the last several years. D. Gaynor reported on the redesigned transfer station, and confirmed that ACSWMD has \$100,000 available for its grant program, which simply requires an application. The SB asked various questions, to which D. Gaynor responded. By 7/1/15, a recycling container must be present in all public buildings in which a trash container exists. A. Moody suggested that the compost be made available locally, ideally to a farm(s) in Monkton. S. Pilcher asked D. Gaynor to circulate the website address and related links to keep the SB informed. S. Pilcher will contact PDS, a local hauler. A. Moody commented on the good relationship the town enjoys with PDS. A. Moody updated the SB about illegal dumping activity that continues weekly at the Recycling Center. S. Pilcher asked D. Gaynor to confirm whether Monkton's recycling facility must accept yard and food waste.

6. Old Business:

- a. Park and Ride Status: A. Layn requested an update on the meeting. J. McNerney replied, and noted that several people expressed concern with the proposed location. Others, however, did comment favorably about the location as proposed. A. Layn commented on the P&R lot supporting the new municipal building. The SB understands that additional parking spaces will be required if the Town Hall is ever approved. A. Layn asked about 24 hour parking, which must be included, per S. Pilcher. Low mast and motion sensitive lighting are already under consideration. H. Boisse wondered how many Monkton residents would use the P&R. H. Boisse's concern centered on use by non-residents. A. Layn commented on changing the grant terms/P&R location. The SB will revisit the grant details, and discuss at a forthcoming SB meeting.
- b. Tax Sale Date: S. Pilcher updated the SB about the need to declare a tax sale date. The Delinquent Tax Collector must forward the current list of delinquent taxpayers, outstanding amounts owed and mailing addresses to Attorney Jim Carroll.
- c. Juniper Lane Update: This project is completed in its entirety, with all payments issued. The escrow account has been closed. No further action is required.

7. Other Business: a) H. Boisse asked if the VGS Right-of-Way application had been approved. "Yes," per S. Pilcher, who noted that no additional comments were received. b) The SB discussed briefly expenses related to the retirement party held at the fire station. c) Determine time/date of the next SB meeting: the SB will meet next at **Monkton Town Hall on Monday, October 6, 2014 at 7:00 PM** for its regular meeting. Note well that 10/6 is the first Monday in October.

8. Adjournment: **H. Boisse moved to adjourn at 9:12 PM; R. Parker seconded the motion. Voted and approved.** Minutes submitted by Bill Joos / SB Minutes 20140922