

Monkton Developmental Review Board
Meeting Minutes
September 22, 2015
Approved: October 13, 2015

Attendance:

DRB Members present: Scott Gordon, John Winsor, Peter Close, Philip Russell.

DRB Members Absent: Chris Acker, Curtis Layn.

Others in Attendance: Stephen Pilcher, Peter Norris.

John Winsor called the meeting to order at 7:33 pm.

Administrative:

1. **Minutes:** The Board reviewed the minutes from August 25, 2015. Peter Close moved to approve the minutes as written. Scott Gordon seconded this motion. Motion carried with a vote of 4-0-0.

The Board reviewed the minutes from September 8, 2015. Corrections were made. Scott Gordon moved to approve the minutes as amended. Peter Close seconded this motion. Motion carried with a vote of 4-0-0.

2. **Announcements:** There was a flyer received for a Fall Planning and Zoning forum if anyone is interested. This forum will be held on October 28, 2015 in Montpelier.

Old Business:

3. **Town of Monkton Fire House 2015-09-WAI:** The Board reviewed the application with Stephen Pilcher. The missing tax ID's were provided and now show on the map.

The Board ran the checklist. No items were missing from the checklist. S. Gordon wanted to know if Greg Cota was interested in selling some land to the town. This has been an ongoing discussion and Mr. Cota is not interested as he wants to keep the property line straight on the field.

Peter Close moved to accept and grant the waiver as submitted. Phil Russell seconded this motion. Motion carried with a vote of 4-0-0.

4. **Huizenga Final Plat 2015-03-MAJ:** The board discussed the Huizenga curb cut with Stephen Pilcher. Mr. Huizenga will be asked to improve the driveway so it will include an appropriate turnaround up to driveway standards as defined in the UPD, or have the entire road be brought up to class 3 standards. Stephen Pilcher will also be reviewing the previous requests that the Selectboard had made with Mr. Hinsdale.

5. **Peter Norris Sketch(PUD) 2015-07-MAJ:** The Board reviewed the application submitted by Peter Norris. The missing information from the checklist was provided. Mr. Norris showed the Board some locations for the PUD and discussed areas that might have common land that will be undevelopable. Mr. Norris also clarified that lot 13 no longer exists.

John Winsor indicated that Mr. Norris will need to submit a conditional use application along with his subdivision to demonstrate that the land is indeed buildable. John Winsor asked the land be staked off for a site visit. A site visit has been scheduled for September 29, 2015 at 6:00pm.

Peter Close moved to approve the Sketch. Scott Gordon seconded this motion. Motion carried with a vote of 4-0-0.

New Business:

6. There was no new business to discuss.

Adjournment

7. Philip Russell moved to adjourn at 9:28pm, Scott Gordon seconded this motion. Motion carried with a vote of 4-0-0.

Respectfully Submitted,

Miranda Boe

Recording Secretary