

Monkton Developmental Review Board
Meeting Minutes
November 10, 2015
Approved: November 24, 2015

Attendance:

DRB Members present: Peter Close, Scott Gordon, Chris Acker, Curtis Layn, John Winsor (arrived at 7:44).

DRB Members Absent: Philip Russell.

Others in Attendance: Ken Wheeling (ZA).

Curtis Layn called the meeting to order at 7:41 pm.

Administrative:

1. **Minutes:** The Board reviewed the minutes from October 27, 2015. Scott Gordon moved to approve the minutes as written. Chris Acker seconded this motion. Motion carried with a vote of 4-0-0.
2. **Announcements:** There were no announcements.

Old Business:

3. **Huizenga Application 2015-03-MAI:** The Board received and reviewed updated information received for Final Plat. This included driveway profile and deed language for this application.
4. **Russell HOUSE 2015-12-CON:** The Board reviewed information received from the Russell house application. The Board ran the checklist. Nothing was missing from the checklist. Ken Wheeling asked about intended access and suggested that the Board ask what it will be when construction is completed. Chris Acker moved to set the hearing for December 22, 2015 at 8:00pm. Peter Close seconded this motion. Motion carried with vote 5-0-0.
5. **Russell GARAGE 2015-10-CON:** The Board ran the checklist. The Board will ask what the intended use for this structure is. A site plan will be needed. A letter will be sent detailing what is needed for this site plan application.

New Business:

6. There was no new business to discuss.

Adjournment

7. Curtis Layn moved to adjourn at 9:02pm, Chris Acker seconded this motion. Motion carried with vote 5-0-0.

Respectfully Submitted,

Miranda Boe

Recording Secretary