

Monkton Developmental Review Board
Meeting Minutes
February 23, 2016
Approved: March 8, 2016

Attendance:

DRB Members present: Philip Russell, Scott Gordon, John Winsor, Chris Acker, Peter Close, Curtis Layn.

DRB Members Absent: No members were absent.

Others in Attendance: Kelly Norris, Kathleen Norris.

John Winsor called the meeting to order at 7:32 pm.

Administrative:

1. **Minutes:** The Board reviewed the minutes from February 9, 2016. Corrections were made. Scott Gordon moved to approve the minutes as amended. Peter Close seconded this motion. Motion carried with a vote of 5-0-1, Phil Russell abstained.
2. **Announcements:** There were no announcements.

Old Business:

3. There was no old business to discuss.

New Business:

4. Kelly and Kathleen Norris approached the Board regarding purchasing a trailer on Murray Rd. After discussion of what Kelly and Kathleen are planning to do with the lot, it was determined that a boundary line adjustment should be sufficient and the most effective.
5. Peter Close had indicated that there is discussion that Finding of Fact should be done for each decision.
6. Pete Close discussed with the Board areas that are outlined in the UPD. It was suggested that the Board members should review the UPD for discrepancies as the Planning Commission is going to be updating the UPD in November. The Board was asked to review Site Plan which will be discussed on March 8, 2016.

Adjournment

7. Peter Close moved to adjourn at 8:24pm. Curtis Layn seconded this motion. Motion carried with a vote of 6-0-0.

Respectfully Submitted,

Miranda Boe

Recording Secretary