

## **Monkton Planning Commission Meeting Minutes February 16, 2016**

Approved: 03/01/2016

Present: Wendy Sue Harper, Lee Mahony, Ivor Hughes, Peter Close

Absent: Jay Frater, Marilyn Cargill, Sam Burr

Visitors: Ken Wheeling and Gayle Grim

The meeting was called to order at 7.35 pm. by Wendy Sue Harper

### ***Speaker***

1) Ken Wheeling, ZA, on permitting process, issues, and 2015 summary.

Ken presented and update on the years zoning business. A few areas in the UPD were discussed where clarification or corrections were needed. The MPC indicated that many of these had been identified and the UPD document was being corrected.

Ken walked the MPC through the Zoning process and also the DRB process from submittal of a Sketch plan, Preliminary Plan to Final Plan; what files and drawings were recorded and located; and the need to ensure that case detail records are filled when a plan is rejected and the reasons.

### ***Administrative***

2) Minutes: The minutes of 02/02/2016 were opened for review proposed by Peter seconded by Lee. The minutes were accepted as amended. Proposed by Peter seconded by Lee passed unanimously.

3) Mail: Letter received from Vermont Gas Systems relating to the gas pipeline route and related changes to the Wetlands permit which will affect Monkton.

***Old Business*** No Action on items 4,5,8 and 9.

4) Town-wide Planning Survey

5) Updating the UPD

6) Complete Streets: Project Report. The Select Board at a meeting Feb 8<sup>th</sup>. Stated when asked by Ivor that the \$500 for fog lines along the Ridge will be still available in 2016.

7) Viewshed Study: The final report is nearing completion and a tentative date of 15<sup>th</sup>. March has been proposed (regular MPC meeting date) for ARPC to present the report.

8) Town Plan: Priorities Next Steps

9) Town Plan

### ***New Business***

10) Updates from ACRPC, DRB, MEC, ANAC, Listers, Others. No action.

Hazard Mitigation Committee, Lee indicated a draft plan was available on the town's web site

12) Other Issues and Member Concerns. None

Next regular meeting will be March 1<sup>st</sup>, 2016.

The meeting was adjourned at 9.48 pm. Moved by Lee seconded by Peter passed unanimously.

These minutes respectfully submitted by Ivor Hughes