

Monkton Planning Commission Meeting Minutes April 5, 2016

Approved : 4/19/2016

Present: Wendy Sue Harper, Lee Mahony, Ivor Hughes, Peter Close, Marilyn Cargill, Gayle Grim

Absent: Jay Frater,

Visitors: None

The meeting was called to order at 7.33 pm. by Wendy Sue Harper

Administrative

1) Minutes. The minutes of 3/15/16 were moved by Lee seconded by Marilyn and were approved unanimously.

2) Mail. No Mail

Old Business

3) Town-wide Planning Survey. Marilyn presented an updated version of the proposed town survey for discussion. Currently there are 29 survey questions covering the following topics: Community, Development and Demographics. The discussion revolved around refining and clarifying the survey questions. The current intent is to make the survey available using the web based program "Survey Monkey" as well as to mail a paper copy to households that do not have access to the web based program or prefer to receive a paper copy. The intent is to make sure that all households and residents have the opportunity to participate in the survey. Pre advertising will use the Monkton Town web site, Town Hall posting, Addison Independent, and Front Porch Forum.

4) Monkton Viewshed Study Report. The Draft report received at the previous meeting from the ACRPC was reviewed and comments collected. Ivor to pass these on to ACRPC for document revision. It is planned to have a public forum to discuss the document to ensure the town's residents are cognizant of the work and conclusions of the Viewshed Survey. It will also be made available on the Towns Web site.

5) UPD: Updates. The UPD has been updated to incorporate all the non substantial changes. Ivor to check with Town Clerk to have copies available. It was recommended that there should be a coordination meeting held between the DRB and the MPC to ensure that the UPD is being consistently interpreted.

6) Complete Streets: Project Reports. Lee has met with the Fog line company that will paint the white fog lines along the sides of the Monkton Ridge stretch of road. This is estimated to occur during May. The Monkton signs that need to be relocated or set correctly is scheduled to take place during the coming school break.

7) Town Plan: Priorities and Updates. No action

New Business

8) Updates from ACRPC, DRB, MEC, Hazard Mitigation Committee, or Others
None

9) Other Issues and Member Concerns. None

Next regular meeting will be April 19th, 2016.

The meeting was adjourned at 9.40 pm. Moved by Lee seconded by Marilyn passed unanimously.

These minutes respectfully submitted by Ivor Hughes