

**Monkton Developmental Review Board
Meeting Minutes
October 11, 2016
Approved: October 25, 2016**

Attendance:

DRB Members Present: John Winsor, Peter Close, Philip Russell, Scott Gordon, Chris Acker, Curtis Layn.

DRB Members Absent: None

Others in Attendance: Ken Wheeling (ZA), Peter Norris, Scott Grim.

John Winsor called the meeting to order at 7:33pm.

Administrative:

The interested party, Barbara Johnston was to be contacted by the Selectboard and asked to attend a DRB meeting.

Minutes:

1. The Board reviewed the minutes from August 23, 2016. Scott Gordon moved to approve the minutes as written, Peter Close seconded this motion. Motion carried with a vote of 4-0-2, Curtis Layn and Chris Acker abstained.

The Board reviewed the minutes from September 27, 2016. Corrections were made. Peter Close moved to approve as amended, Phil Russell seconded this motion. Motion carried with a vote of 4-0-2, Chris Acker and Curtis Layn abstained.

Announcements: There were no announcements.

Old Business:

2. There was no old business to discuss.

New Business:

3. Peter Norris Prelim: Peter Norris presented to the board his preliminary application for review. The Board ran the checklist for completeness. Missing items were given to Mr. Norris. The Board discussed open land for a PUD. The Board ran the checklist for the Site Plan for completeness. Missing items were provided to Mr. Norris. Mr. Norris asked to set hearing in December to try to have the storm water permit.

Chris Acker moved to set hearing for November 22, 2016 at 8:00pm Curtis Layn seconded this motion. Motion carried with a vote of 6-0-0.

Chris Acker moved to amend his motion to change the hearing date to December 13, 2016 at 8:00pm. Peter Close seconded this motion. Motion carried with a vote of 6-0-0.

4. Scott Grim: Wants to put addition on his deck. Discussion ensued and it was determined a permit was not needed as there will be no roof on the deck.
5. Phil Russell Sketch 2016-09-MAJ: Phil Russell recused himself from this hearing. Mr. Russell presented the application to the board for his sketch application. The Board reviewed the application.

Scott Gordon moved to approve sketch. Curtis Layn seconded this motion. Motion carried with a vote of 5-0-0.

Adjournment

6. Philip Russell moved to adjourn at 9:06pm. Curtis Layn seconded this motion. Motion carried with a vote of 6-0-0.

Respectfully Submitted,
Miranda Boe
Recording Secretary