

MONKTON SELECTBOARD MEETING
MONKTON TOWN HALL
MINUTES

DATE: Monday November 14, 2016
(Approved 11/28/16)

1. **CALL TO ORDER:** Stephen Pilcher called the meeting to order at 7:03pm.

2. **ATTENDANCE:**

MEMBERS IN ATTENDANCE: Stephen Pilcher, John McNerney, Ann Layn, Henry Boisse, Roger Parker

OTHERS IN ATTENDANCE: Bailee Layn-Gordon, Matt Huizenga, David Layn, David Huizenga, Cathie Buscagha.

3. **ANNOUNCEMENTS:** There was mention of an possible illegal residence that appears to be a shack on a piece of property. The Zoning Administrator will be notified.

4. **REGULAR BUSINESS:**

a. APPROVE MINUTES: The minutes from 10/24/2016 were reviewed. Corrections were made. **H. Boisse move to approve as amended. R. Parker seconded. Voted and passed 5-0-0.**

b. REVIEW AND APPROVE CHECK WARRANTS:

• P/R	61031	10-31-16	\$ 8,854.85
• P/R	61114	11-14-16	\$ 8,513.59
• A/P	61110	11-10-16	\$ 40,761.39
• A/P	61025	10-25-16	\$ 29,794.22

c. REVIEW AND APPROVE OVERWEIGHT PERMITS, ETC.

◦ John Cheeseman

d. PUBLIC COMMENT (Guests): Bailee Layn-Gordon to notify the Selectboard that there is an issue with a neighbors dogs. 3 of the 5 dogs came in to her yard again, attacking and killing a number of her chickens. She is currently missing 8 chickens, 2 chickens are badly injured and only 3 chickens survived. This is not the first time the dogs have entered her property, but this is the first time they have attacked her animals. On previous occasions, she has brought the dogs back home herself, and attempted to contact the owners in writing and in person. Animal control has been notified. There are no registration or rabies vaccination records at this time.

The ordinance was reviewed by the Selectboard. 2 dogs may be listed as “vicious dog”, 3 of these dogs should be listed as “at large”, and all 5 dogs are “unregistered”. ACO and the Addison County Sherriff Dept. will be contacted by the selectboard. Bailee Layn-Gordon will send an email with photos of the damages attached.

- e. Cathie Buscagha approached the board about exploring interest in a dog park at Morse Park. This would be probably grant funded or funded by donations. It was suggested that she proceed with publicizing the idea to see what the town’s interest would be. Also suggested contacting neighboring towns that have done something similar things to see what insurance costs (if any) would be. H. Boisse commented that he doesn’t think Morse Park is an appropriate location.

5. NEW BUSINESS:

- a. HUIZENGA RIGHT OF WAY APPLICATION: Matt Huizenga is seeking ROW permit to run power. **R. Parker moved to approve ROW application, H. Boisse seconded. Voted and passed 5-0-0.**
- b. REPORT ON ROAD CREW INTERVIEWS, PROCESS AND RECOMMENDATIONS: Caleb Tucker contacted S. Pilcher and was sent a personnel policy and road crew job description. Logan LeCompte and R. Parker interviewed this candidate and were happy with their findings.

R. Parker moved to offer Caleb Tucker a Road Crew position, starting wages \$16.00/hour with a start date to be determined. H. Boisse seconded this motion. Motion carried, 5-0-0.

- c. SELECTBOARD LIAISON WITH ROAD CREW: H. Boisse offered to be the liaison with R. Parker as “technical support”. **R. Parker moved to nominate Henry Boisse as Selectboard liaison with the Road Crew. A. Layn seconded. Voted and passed 5-0-0.**
- d. TOWN MEETING MINUTES: No Action.
- e. BUDGET REVIEW: No Action.

6. OLD BUSINESS:

- a. PARK AND RIDE STATUS: H. Boisse reported that everything was up and operational. The grant date will be confirmed. Project costs to date were reviewed. S. Pilcher brought to the attention of the board signage. This was discussed with Logan to have 2 signs put up to direct traffic, and 1 double sided sign at the entrance. Logan feels that the new curb cut should be two way, both entrance and exit rather than entrance-only as was originally suggested. It was suggested that another sign be added to

divert traffic away from the school parking lot. This will be passed along to Logan.

- b. FIRE STATION ADDITION STATUS: David Layn approached the board to notify them that a 9' door was requested, but a 7' door was installed by construction company. These measurements requesting a 9' door was provided in the original drawing. Also, there is also no heat at this time, which is a problem for the oxygen tank storage. The Cement was poured with insulation sticking out of the ground. The construction company is saying that they want the town to pay for the labor costs to make corrections. The email that David Layn received will be forwarded to the Selectboard. Roger Parker will attempt to contact the construction company. A letter outlining current deficiencies to be shown to NECCO attached.

7. OTHER BUSINESS:

- a. DETERMINE TIME/DATE OF NEXT MEETING: 11/28/16 at 7:00pm.
- b. A wildlife crossing sign has been requested by a resident for Monkton Rd near the Huizenga Farm based on recent moose and black bear crossings. H. Boisse asked if the selectboard would be interested in adding signs. This will be discussed with Logan.
- c. The Selectboard received an email from a Monkton resident. The Board discussed what has been happening since the resident has overpaid on his taxes. This resident feels that the refund process has taken too long.

8. ADJOURNMENT

H. Boisse moved to adjourn at 8:54pm, J. McNerney seconded this motion.
Voted and passed. 5-0-0.

Respectfully Submitted,
Miranda Boe
Recording Secretary



Town of Monkton

Est. 1762

November 15, 2016

Dear Paul;

Here is the list of unfinished items remaining on the Monkton Fire Dept. addition discussed at the select board meeting Nov. 14, 2016.

- A major issue, the door showed in the drawing is to be at 9 ft. door. The door that was installed is 7.7ft. This is not acceptable.
- There is a leak around the man door that needs to be addressed.
- Paving is not done. Dumpster needs to be removed to do prep work.
- Insulation is still in cement floor.
- Heat is not on hook up yet. Discussion took place about oxygen needing to be kept at 65 degrees or above. Jackman's in Vergennes is waiting for a call (per call David Layn made 11/15).

Please address these items as soon as possible.

Sincerely,

Monkton Select Board