

**Monkton Developmental Review Board
Meeting Minutes
January 24, 2017
Approved: February 14, 2017**

Attendance:

DRB Members Present: John Winsor, Chris Acker, Scott Gordon, Peter Close, Philip Russell, Curtis Layn.

DRB Members Absent:

Others in Attendance: Ken Wheeling (ZA), Pierre Desjardin.

John Winsor called the meeting to order at 7:35pm.

Administrative:

- a. Curtis Layn moved to increase the Recording Secretary's rate of pay to \$16.00/hour. Chris Acker seconded this motion. Motion carried with a vote of 6-0-0.

Minutes:

1. The Board reviewed the minutes from January 10, 2017. Corrections were made. Scott Gordon moved to approve the minutes as amended. Phil Russell seconded this motion. Motion carried with a vote of 4-0-1, Peter Close abstained.

Announcements:

2. There were no announcements.

Old Business:

3. Pierre Desjardin came in to discuss his non-conforming structure. It was recommended that he take his concerns to the planning commission.
4. Peter Norris Subdivision Preliminary 2015-07-MAJ: The board received the updated map and draft covenants. The road was changed to lots 14 and 15. The Storm water permit is still outstanding.

Scott Gordon moved to approve the preliminary. Curtis Layn seconded this motion. Motion carried with a vote of 5-0-0. Chris Acker recused himself from this hearing.

5. Phil Russell Subdivision 2016-09-MAJ Final Application: The Board reviewed Phil Russell's final application. Phil Russell recused himself. The Board ran the checklist.

Peter Close moved to set for final on February 14, 2017 at 8:35pm. Scott Gordon seconded this motion. Motion carried with a vote of 5-0-0. Phil Russell recused himself from this vote.

New Business:

6. The Board received an application for sketch from the Broadview Estates. The Board will contact the applicant to come in for Sketch hearing on February 28, 2017.

Adjournment

7. Phillip Russell moved to adjourn at 9:25pm. Curtis Layn seconded this motion. Motion carried with a vote of 6-0-0.

Respectfully Submitted,
Miranda Boe
Recording Secretary