

Monkton Developmental Review Board
Meeting Minutes
DRAFT
February 14, 2017
Approved: XXXX

Attendance:

DRB Members Present: John Winsor, Chris Acker, Scott Gordon, Peter Close, Philip Russell, Curtis Layn. (arrived at 8:10pm).

DRB Members Absent: All members were present

Others in Attendance: Ken Wheeling (ZA), Kelly and Kathy Norris, Ivor Hughes.

John Winsor called the meeting to order at 7:35pm.

Administrative:

- a. Ivor Hughes from the Planning Commission to announce that there will be a student from Mount Abraham High School who will be a non-voting member that will participate. Mr. Hughes was present to request/obtain a copy of the DRB By-laws.
- b. Ivor Hughes discussed with the board the results from the town wide survey. There were 227 returns which was about 11% of the population and 30% of households.

Minutes:

1. The Board reviewed the minutes from January 24, 2017. Corrections were made. Scott Gordon moved to approve the minutes as amended. Philip Russell seconded this motion. Motion carried with a vote of 5-0-0.

Announcements:

2. There were no announcements.

Old Business:

3. Kelly and Kathy Norris approached the board to re-open their boundary line adjustment as they missed the Mylar filing deadline.

Scott Gordon moved to re-open the Kelly and Kathy Norris boundary adjustment and set the hearing for March 14, 2017 at 8:00pm. Chris Acker seconded this motion. The motion carried with a vote of 5-0-0.

4. 2016-09-MAJ Philip and Marlene Russell Subdivision and PUD: Phil Russell recused himself from this hearing. The board ran the checklist.

Curtis Layn moved to approve the subdivision. Chris Acker seconded this motion. Motion carried with a vote of 5-0-0.

The Board signed the Mylar for Philip and Marlene Russell Subdivision and PUD.

New Business:

5. The Board reviewed Michael Hinsdale's application for completeness. The Board ran the checklist. The application is missing the curb cut.

Adjournment

6. Curtis Layn moved to adjourn at 8:59pm. Chris Acker seconded this motion. Motion carried with a vote of 6-0-0.

Respectfully Submitted,
Miranda Boe
Recording Secretary