

Monkton Planning Commission Meeting Minutes April 4, 2017

Approved : April 18, 2017

Present: Lee Mahony, Marilyn Cargill, Gayle Grim, Peter Close, Wendy Sue Harper, John Brace Sr..

Absent: Ivor Hughes, Foster Collette Visitors: None

The meeting was called to order at 7.37 pm by Marilyn.

Administrative Business

- 1) **The minutes of 3/21/2017.** Wendy Sue moved the minutes and Lee seconded. Wendy Sue made a motion to accept the minutes as amended and John seconded. The minutes of March 21, 2017 were accepted as amended by a unanimous vote.
- 2) **Mail:** Letter from NOFA which did not pertain to our business was received. Wendy Sue retained for review.
- 3) **Election of officers and Bylaws.** No action
- 4) Vermont statutes notebooks were handed out to all in attendance.

Old Business

- 5) **Town wide Planning Survey:** Marilyn led a discussion with the goal of determining the best way to disseminate the results of the survey to the individual committees and commissions of Monkton. Marilyn pointed out that there are many comments in question #34 that are broad and may mention issues that warrant further attention. It was decided that separate memos should be sent to each group along with a full copy of the survey results. Gayle will prepare the memos.
- 6) **UPD Next steps:** It was discussed that an informational meeting with the citizens of Monkton should be held to see what they would like to change in the UPD. Wendy Sue said that the meeting would not need to be warned, and that it should be scheduled before June. Wendy Sue suggested that we should address the following time sensitive issues for the November election :
 - R5V zone
 - Act 89, add standard language
 - Correct map
 - Energy Efficiency Certificate, add language
 - Flood Ready, add standard languageWe will ask Ivor to check a timeline for vote preparation. Wendy Sue will meet with Claire in Middlebury to get boiler plate standard language.
- 7) **Business Community Directory.** Gayle brought printed screen shots of The Ferrisburgh List as an example of a business directory. Gayle will call Mickey Davis, the creator of The Ferrisburgh List to see if she has any pointers. Gayle will also investigate Word Press templates.
- 8) **Complete Streets** – no action
- 9) **New Business:** Wendy Sue said that the next ACRPC meeting is next Wednesday. Peter reported that the DRB is dealing with ridgeline issues. Marilyn collected phone numbers of the MPC members to share with each other.

The meeting was adjourned at 9.20pm. Lee moved and John seconded. A motion to adjourn was passed unanimously.

The next meeting is scheduled on April 18th 2017.

Respectfully submitted by Gayle Grim