

Russell Memorial Library Board Meeting Minutes
April 18, 2017 6:30PM

Present: Melanie Cote, Amy Moody, Sandy May, Jo-Anne Wisniowski, Deb Chamberlin, Jane Low

The meeting was called to order by Amy at 6:40 p.m.

The minutes from the March 2017 meeting were read aloud by Deb Chamberlin and approved.

Librarian's Report

Monthly library usage

Usage numbers: Total patrons: 110; books checked out: 124 ; Audio Books: 0 ;
Inter-Library Loan: 0 ; New patron cards: 8; Museum passes: 2 ; Computer usage: 3

March Programs

Push the Envelope - 1 child, 2 adults attended. Rated 10 by all.

Story Hour - 2 children, 1 adult attended.

Update on Library Automation project

Automation is going very well. There are 2 more boxes to sort. VT section will be done, but this section needs original cataloguing which takes more time. Debbie has been sorting and weeding.

Graphic Novels is a new section! Deb will highlight this new section in the MCS newsletter.

Treasurer's Report

See attached for report. Sandy talked with Bill Joos and Deb. There will be a quarterly report by the treasurer. The 2nd quarter report will be at the July meeting (so that June has wrapped up finances).

Old Business

Librarian Job Description - It is finalized for the time being.

Schedule Exterior Painting of the Library – TBD

Old Business - continued

Discussion and Plans for Library Open House – Saturday 5/6/17 from 10-noon.

Dawn will make posters advertising the open house. Deb will deal with advertising.

There is a kit of origami bookmarks they can use with children.

Deb has a story mounted on wooden stakes that children could read.

There might be a scavenger hunt.

All attendees will receive a free book. Visitors can see the improvements to the library.

Refreshments will be served.

Joanne - cookies

Melanie - blueberry muffins

Amy - coffee if it's a nice day, mini quiche, napkins, plates

Jane - TBD

Sandy - fruit?

New Business

Strawberry Fest 6/25/17

10 a.m. = Book Sale opens.

11:00 a.m. - 2:00 pm - Food and Book Sale

Silent Auction ends at 1:30 p.m.

Talk about donations for festival at May meeting.

Need for new copier/printer for Library?

Printer works well when you print from computer. Takes forever when you try and photocopy.

It would be nice, but it's not essential per Deb.

Consider budgeting for new copier/printer in next year's budget.

Board members took the outgoing board members out to dinner. Deb gave a thank you card and gift to Judy.

Jane will buy a \$25 Flying Pig gift card for Judy.

The meeting was adjourned at 8: 40 p.m.

The next meeting will be May 16, 2017 at 6:30 p.m.

Respectfully submitted,

Melanie Cote