

RUSSELL MEMORIAL LIBRARY TRUSTEES MEETING Minutes

October 17, 2017 - 6:30PM

Present: Melanie Cote, Sandy May, Jo-Anne Wisniowski, Deb Chamberlin, Jane Low, Amy Moody

The meeting was called to order by Jane Lowe at 6:36 p.m.

The minutes from the July 2017 meeting were read aloud by Melanie. They were approved by the board.

Librarian's Report

September Monthly library usage

Usage numbers: Total patrons: 133 ; books checked out: 122 ; Audio Books: 5 ; 5 new cards; 4 computer/wifi; 4 Passes; 5 ILL; 2 dogs visited

October 7th - Apple Storywalk - There were 2 tables set up as a pop up library with apples, red balloons, free books and apple pie recipes. The book was How to Make an Apple Pie and See the World. 10 people came. Deb said they will put this event in the MCS newsletter next time. They may have had more people attend had it been in September. Dawn thought of putting the story boards out at MCS's Walk Around the Pond. They have the stakes to do this again. They now know how much it takes to put the stakes in. They put information about it in the Addison Independent and on FPF. Kellogg Hubbard Library has a suggested donation of \$25 for use of the story. **Deb would do this again.**

Upcoming Programs

Halloween pop up card workshop and or centerpiece. This was in the MCS newsletter, Addison Independent and the FPF.

Halloween Story hour

Story Hour will now be once a month instead of once a week in an effort to increase the number of children attending.

Old Business

Goals & Mission Statement:

The mission was discussed. It was decided we would work on the mission via a Google Doc.

Fir Tree: Melanie will check with Teacher's Tree. She'll schedule a visit when the library is open if possible.

Library Roof: Per Paul, 6,000 to repair the roof and rot at entrance area. He did think it would make it through the winter. So we will ask the town for this money in our next year's budget.

Front Ramp & Walkway: We sent an email to the selectboard to be on their agenda.

Treasurer's Report:

checking balance - \$13,710.26

money market balance - \$1189.78

\$5869.43 = 6 month CD

\$10,190.21 = 12 month CD

The 6 month CD needs to be rolled over every 6 months. It's not earning much interest to speak of. Bill Joos wondered if we could pull it out of the CD and put it into our account.

Sandy will ask Bill if he wants the 12 month CD moved.

The board is OK with moving the money out of the CD and into the money market.

Of this year's \$1800 budget for books, \$1348 has been spent.

New Business

Halloween Handout: Deb will create a handout to give to children (along with candy of course) with the library's hours, upcoming programs, and library services.

Other Business

Next meeting: November 21, 2017 at 6:30 p.m.

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Melanie Cote