

Monkton Planning Commission Meeting Minutes 12/19/2017

Approved: 1/2/2018

Present: Wendy Sue Harper, Ivor Hughes, Lee Mahony, John Brace Sr., Marilyn Cargill, Peter Close, Gayle Grim.

Absent: Foster Collett

Visitors: Jane and Nate Palmer, Claire Tebbs ACRPC.

The meeting was called to order by Marilyn at 7.40 pm.

- 1) Minutes. The minutes of 12/05/2017 were moved by Lee seconded by Gayle. They were passed unanimously as amended, moved by Lee seconded by John.
- 2) Mail: a) Letter from ANR, Re Waste Water and Potable water permit WW-9-2502. Passed to ZA.
b) Letter from Vermont Gas indicating practicing attorneys for the Monkton Valve Station request to the PUC.
- 3) a) Meeting with Jane and Nate Palmer concerning the Energy Committee's pursuit of an Energy Grant. After a discussion on the merits of the grant and its potential contribution to the revision of the Town Plan's Energy section a vote was held to support the Energy Committees to apply for the grant. Proposed by Ivor seconded by Lee and passed unanimously.
b) The MPC voted to follow the Energy Planning Standard for Municipal Plans under Act 174 (The Energy Development Improvement Act of 2016). Proposed by Ivor seconded by Lee, passed unanimously. By updating the town plan in line with State parameters, gives the town a stronger position in renewable energy siting before the State Utilities Regulators.
- 4) Town Plan. Claire Tebbs ACRPC discussed the work breakdown of the recently awarded Municipal Planning Grant (MPC).
There followed a broad discussion on the Town plan revision its various sections, updated data requirements and assignments.
The recommendations were:
 - Revisit each section determine what is relevant, what needs to change, what is missing and data that needs to be updated. This is to be performed before any extensive writing takes place.
 - Claire is to provide guidance, frame work and process for the revision, provide updated data and will review each section as it is formulated.
 - Clair will update the Planning Grant work elements, tasks to be performed by ACRPC, timelines etc.
- 5) Zoning Administrator Job posting. The MPC reviewed job descriptive information provided by the Select Board. After discussion, the MPC will contact the Select Board with their recommendations.

The next meeting is scheduled for 01/02/2018.

The meeting was adjourned at 9.45 pm proposed by Peter seconded by John. Passed unanimously.

These minutes respectfully submitted by Ivor Hughes.