

MONKTON SELECTBOARD MEETING
MONKTON TOWN HALL
MINUTES

DATE: Monday December 18, 2017
(Approved Jan 8, 2018)

- **CALL TO ORDER:** Stephen Pilcher called the meeting to order at 7:02pm.
- **ATTENDANCE:**
 - Members in Attendance: Stephen Pilcher, John McNerney, Henry Boisse.
 - Members absent: Anne Layn, Roger Parker
 - Others in attendance: Ivor Hughes, Nate Palmer, Jane Palmer
- **ANNOUNCEMENTS:**
 - S. Pilcher announced that the Common Level of Appraisal for Monkton for 2017 has been determined to be 100.47%
 - Efficiency Vermont has announced that they will no longer be administering any new PACE financing. They are adding a “Heat Saver” program. S. Pilcher will pass info on this to the Energy Committee.
 - The Town received a Pre-hearing Conference Order from the Public Utilities Commission regarding the natural gas pressure regulation station in Monkton
 - Having received no comments from the public, the new Animal Control Ordinance is now in effect. The new ordinance will be added to the town web site and a copy forwarded to the Town Clerk.
- **REGULAR BUSINESS:**
 - **APPROVE MINUTES:** No action was taken on the minutes from the 12/11/17 Select Board meeting.
 - **REVIEW AND APPROVE CHECK WARRANTS:**
 - A/P #71213 12-13-2017 \$ 3,376.40
 - A/P #71215 12-15-2017 \$ 2,756,209.40
 - A/P #71218 12-18-2017 \$ 54,198.91
 - **REVIEW AND APPROVE OVERWEIGHT PERMITS, ETC.:**
 - None
 - **PUBLIC COMMENT (Guests):**
 - Town Energy Planning Grant: Nate & Jane Palmer commented on participating in the “Town Energy Planning Element Pilot” program. A letter of interest needs to be submitted to the ACRPC by 12/21/17. Three towns will be selected. ACRPC will assist towns with development of town energy plan elements that are consistent with the provisions of Act 174 (this would give the town plan greater weight when energy issues in Monkton come before the PUC). The Select Board indicated support for pursuing this grant.

- **NEW BUSINESS:**
 - **BUILDING PERMIT FEES:** John Winsor, DRB chair suggested to S. Pilcher that we may want to review our building permit fee structure. The Select Board indicated that they are willing to consider any proposals the DRB has for a revised schedule of fees. (S. Pilcher will respond to J Winsor.)
 - **ZONING ADMINISTRATOR JOB DESCRIPTION:** No Action Taken
- **OLD BUSINESS:**
 - **BUDGET DISCUSSION:** The Board reviewed the budget. Discussion ensued.
 - **PERSONNEL POLICY UPDATE :** S. Pilcher reviewed comments received from the town attorney on the proposed changes. The Select board reviewed the updated policy. **J McNerney moved to adopt the policy as amended. H. Boisse seconded. Voted and Approved 3-0-0**
 - **UPD DISCUSSION:** S. Pilcher reviewed a list of areas of concern with the UPD. Discussion ensued. To be continued with full board.
 - **FIRE STATION ADDITION STATUS:** A. Layn reported that R. Parker, P. Sipple and David Layn met to review the status of the door and other items related to the fire station addition. Her understanding is that the modifications to the door are acceptable and that the outstanding balance on the project can be paid. The Select Board agreed that they would release the funds once the Fire Department had signed off in writing on the work performed. A Layn will relay this to D. Layn.
- **OTHER BUSINESS:**
 - **DETERMINE TIME/DATE OF NEXT MEETING:** The Next meeting will be held on Monday, January 8, 2018 at 7:00pm at the Town Hall.
- **ADJOURNMENT**
 - J. McNerney moved to adjourn at 8:55 PM. H. Boisse seconded. Voted and adjourned 3-0-0