

MONKTON SELECTBOARD MEETING
MONKTON TOWN HALL
MINUTES
DATE: Monday April 9, 2018

1. **CALL TO ORDER:** S. Pilcher called the meeting to order at 7:00pm.
2. **ATTENDANCE:** Stephen Pilcher, John McNerney, Roger Parker, Anne Layn, Bill Martin.

Others in Attendance: Bruce Acciavatti, Bill Joos.

3. **ANNOUNCEMENTS:** None

4. **REGULAR BUSINESS:**

- A. **APPROVE MINUTES:** The Board reviewed the minutes from 3/26/18. R. Parker moved to approve the minutes as amended. B. Martin seconded. Voted and passed, 4-0-1, A. Layn

- B. **REVIEW AND APPROVE CHECK WARRANTS:**

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|---|-----|--------|--------|--------------|
| ▪ | P/R | 4-2-18 | #80402 | \$ 9,584.26 |
| ▪ | A/P | 4-9-18 | #80409 | \$ 26,471.28 |

- C. **REVIEW AND APPROVE OVERWEIGHT PERMITS, ETC.**

- Hutch Crane and Pump Rental Corporation
- 802 Excavating, LLC – Steven/Sean/ Ethan Heffernan
- Delphia Excavating
- Scott Oberle dba Oberle's Bulldog Trucking
- Champlain Valley Plumbing & Heating
- All Star Fuels, LLC
- Canopy Timber Alternative, Inc
- Champlain Construction Co. / Bear Dog Enterprises
- Camp Precast Concrete Products, Inc.
- Gauthier Trucking Co. Inc
- Chris Mack / Vermont Roads & Fields, LLC
- Harrison Redi-Mix Corp.
- Harrison Concrete Const., Inc.
- ABC Supply Co.
- Bradford's Trucking, Inc.
- Livingston Farm Landscape Products
- Brown's certified Welding, Inc.
- LaPete Construction
- Green Mountain Siteworks, LLC
- Moe DuBois Excavating, Inc.
- Waterman Siteworks, LLC

- Michael A. Redmond dba M.A. Redmond Property Maintenance, LLC
- Barrett Trucking Co., Inc.

D. PUBLIC COMMENT (Guests): Bruce Acciavatti re: Not a Monkton resident, but he has sent a letter re: Bob Howard's dog which has been an ongoing issue with a noise complaint. Mr. Acciavatti has sent a letter to Mr. Howard asking him to find a resolution for his barking/howling dog.

5. **NEW BUSINESS:**

A. **R. Parker moved to executive session for the purposes of discussing personnel issues. B. Martin seconded. Voted and passed 5-0-0.** The Selectboard invited Bill Joos to join, and executive session was entered at 7:30pm.

J. McNerney moved to leave executive session at 8:31pm, A. Layn seconded. Motion carried 5-0-0. The regularly scheduled meeting resumed.

B. ZONING ADMINISTRATOR TRANSITION: Kris Perlee (ZA candidate) seeking 8-10 hours per week at \$23/hour. He has expressed interest in DRB. S. Pilcher has spoken with Ken Wheeling (ZA), and transitioning/cutting back hours has been discussed with him. Term length for new ZA candidate was discussed. The proposed pay-rate and available days and times was discussed during interview.

R. Parker moved to appoint Kris Perlee as Zoning Administrator for the remainder of the term, expiring March 2020. A. Layn seconded, voted and passed 4-0-1, B. Martin abstained. Effective date April 17, 2018.

Ken Wheeling's position and end-date was discussed. It will be discussed with Ken Wheeling that if Kris Perlee needs to call Ken Wheeling for assistance, he will.

Kris Perlee will take over as Zoning Administrator on April 17, 2018.

C. ROAD FOREMAN RESIGNATION: Logan LeCompte has resigned as Road Forman. An advertisement is being run in the Addison Independent for the next two weeks. Compensation due for PTO and vacation time was discussed. Vacation is being taken over the course of next two weeks, but Vacation time is accrued over the course of the year and he has used some of this time already. He will be provided compensation for his PTO.

Wayne Preston will be filling in in the interim.

The Selectboard discussed whether or not a pay figure should be included within the advertisement. A figure was discussed and determined to be between \$55k/year to \$68k/year with verbiage of “for the right candidate” should be included.

A. Layn will be reviewing the personnel policy will also be reviewed for changes. A. Layn will also be researching what surrounding towns are paying road foreman’s and will also go inform the road crew what is happening in the interim.

- D. BRISSON CURB CUT – MONKTON ROAD: John McNerney did a site visit with Logan LeCompte. R. Parker recused himself from this decision.

J. McNerney moved to approve the curbcut on Parks-Hurllburt Rd. A. Layn seconded. Voted and passed 4-0-1, R. Parker abstained.

- E. CHAMPLAIN VALLEY TELECOM RIGHT OF WAY – DAVIS ROAD: Champlain Valley Telecom wants to install a one inch conduit to provide fiber optic cables along Davis Rd. R. Parker will do a site visit and consult with the Highway Department.
- F. TOWN HALL FURNACE: Two times in last two weeks the furnace has failed. First failure was coupler and second igniter. Does the town want to replace the furnace? Money is in the budget for maintenance and repair. There has been discussion of painting and replacing rotten trim.

It was mentioned that these are common “failures” are general wear-and-tear replacements. S. Pilcher will seek maintenance recommendations from Champlain Valley Plumbing and Heating.

6. **OLD BUSINESS:**

- A. ANIMAL CONTROL OFFICER COVERAGE: No update or action taken.
- B. 2018 APPOINTMENTS: **A. Layn moved to appoint the following:**
 - **Peter Close has been reappointed to DRB, term expiring 3/2020**
 - **Jaime Schulte has been appointed to Conservation Commission, term expiring 3/2019****R. Parker seconded. Voted and passed, 5-0-0.**

7. **OTHER BUSINESS:**

- A. DETERMINE TIME/DATE OF NEXT MEETING: The next meeting will be held on 4/23/18 at 7:00pm.

- B. Received an email from VLCT survey on municipal energy needs and usage. S. Pilcher is willing to take the 15 minute survey, but wonders if this should be done by the Energy Committee. It was determined this would be better answered by the Energy Committee and will be passed along to them.
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- 8. **ADJOURNMENT**
 - A. **Layn moved to adjourn at 10:08pm, R. Parker seconded this motion. Voted and passed 5-0-0.**