

Monkton Municipal Building Committee Meeting – Minutes

Date: June 27th, 2018

Call to Order

The meeting was called to order at 703

Attendance

Those in attendance were Stephen Pilcher, Chelsea Smiley, Peter Norris, Peter Straube, Eric Bown, Heather Bessette, Jere Urban and Ian Smiley

Announcements

The committee reviewed the minutes from the previous meeting. Heather Bessette offered the correction to the minutes that she attended the previous meeting but not was included in attendance.

Eric Bown made the motion to approve the minutes with amendment to attendance. Peter Straube seconded the motion. Committee members at the previous meeting voted to approve the minutes from the previous meeting. Chelsea Smiley abstained from the vote.

New Business

Stephen Pilcher showed the committee the site plan for the lot on the ridge purchased for construction of a new municipal building.

The committee looked at the drawing of the New Haven town office and library building. The committee discussed favorable and unfavorable characteristics of that plan.

Heather Bessette asked about the problem of building on a slab, as the New Haven town building is. Eric Bown and Peter Norris explained that building on frost wall and slab have 75% of the cost for cement and site work of building on foundations, but they have none of the storage and other usable space made available by spending an additional 25% to lay a foundation instead of just a frost wall and slab.

Stephen Pilcher focused the attention of the committee on the next topic of discussion, putting building square foot and function options to voters, along with dollar figures.

Peter Norris said that in order to present design options to cost estimators that the committee would have to decide on a “level of definition” common to all the designs that committee would ask estimators to link building costs to. The committee agreed that all the building designs they would ask estimators to look would include

- Standing seam roofs
- Windows of 5.7 ft² or larger
- Cement board siding
- Efficiency VT level of insulation
- South facing roofs capable of supporting solar
- Square footage agreements
 - 2800 sq ft of town offices and public space for basic designs
 - 4000 sq ft of designs with library)

- Single level designs on frost wall and slab

The committee discussed putting the choice between 4 design options with cost on a survey that voters can complete at voting in November, in addition to placing the information before the town in community forums starting in September.

The committee had a brief discussion about the format of the forum or information sessions first offered in September. There is the format where attendants get up and speak, and many don't. There is also the option of presenting information and giving attendants different ways of communicating their preferences that aren't getting up and speaking.

The committee discussed practical questions of going to estimators for their service. Stephen Pilcher asked the committee if it agreed to spend up to \$500 to get budgetary pricing on building design options from estimators

Peter Straube made the motion for the committee to spend up to \$500 to get budgetary pricing on building design options from cost estimators. Eric Bown seconded that motion. The committee voted in favor of the motion.

Other Business

The next meeting was scheduled for Wednesday, July 25th, at 7pm.

Adjournment

Eric Bown motioned to adjourn the meeting and Peter Norris seconded that motion.

The committee voted to adjourn the meeting at 836pm.