

**Monkton Building Committee Meeting Minutes**  
**June 19, 2019**

**Present:** Stephen, Pete S, Jere, Chelsea, Ian, Deb, Will, Heather, Pete N, Bellweather: Chris Huston & Leah McGovern

Meeting called to order at 7 pm.

Roles and Responsibilities - Bellwether Architects: Leah leads design. Chris heads up consulting team and is main point of contact. Both will have equal parts in the community engagement process. Steve and Will are the committee contacts for Leah and Chris.

Discuss Program: Bellwether can give visuals of different types of elements so community can more easily give input. Town Office, Library and Community Space are all included at the start of the process.

Energy goals: community supports solar capability per survey and open house feedback. Chris - heat pumps and for cooling are more efficient than A/C.

Target Budget: 1.3 million. Will - explain to community the value you get for this budget. Chris - explain why a municipal building costs so much. Break the money down into components (ex. Mechanical systems, code requirements.)

Project Approach: Chris - important to continue momentum right up to bond vote. Important to get a design and cost everyone can live with after the vote.

September - 1<sup>st</sup> Community Outreach Meeting

Nov & Dec - design work is done. Holidays so don't focus on outreach as much.

Jan & Feb - Ramp up momentum. Campaign for bond to pass. Ambassadors (help get others to the meetings), community groups (PTO, etc), smaller group meetings.