

MONKTON SELECTBOARD MEETING
MONKTON TOWN HALL
MINUTES
Monday August 12, 2019
(Approved 10/14/19)

S. Pilcher called the meeting to order at 7:01pm.

ATTENDANCE

Members Present: Stephen Pilcher, John McNerney, Bill Martin

Members Absent: Anne Layn, Marikate Kelley

Others Present: Ben Hollwedel, Anna Lester, Jeff Lester, Kris Perlee (Zoning Administrator), Mark Bolz-Robinson, Will Bown

ANNOUNCEMENTS

none

REGULAR BUSINESS:

APPROVE MINUTES:

No action taken

REVIEW AND APPROVE CHECK WARRANTS

The following check warrants were received and signed:

P/R #90805 8/5/2019 \$11,577.00

A/P #90808 8/8/2019 \$8,183.78

A/P #90726 7/26/2019 \$16,780.63

REVIEW AND APPROVE OVERWEIGHT PERMITS, ETC.

The following overweight permits were reviewed in signed:

none

PUBLIC COMMENT

Jeff & Anna Lester are building an addition and need a temporary curb cut to move construction equipment onto their property. They anticipate it will be need for approximately 6 weeks. K. Perlee and B. Hollwedel feel it is not a curb cut, but a work in the right of way permit. The Lesters will submit a work in the right-of-way permit and will be submitted in time for the August 26th meeting.

NEW BUSINESS:

WAIVER OF HOMESTEAD DECLARATION PENALTY: J. McNerney moved to waive the homestead declaration penalty. B. Martin seconded the motion. Motion passed by a voice vote of 3-0-0.

LIQUOR LICENSE – YATES ORCHARD

Yates Orchard is requesting a 2nd class liquor license to be able to sell Eden's Specialty Cider when the orchard is open (Sept-Nov). **J. McNerney made a motion to grant the 2nd class liquor license to Yates Family Orchard. B. Martin seconded. Motion passed by voice vote of 3-0-0.**

HIGHWAY DEPT STATUS:

B. Hollwedel asked the Selectboard to sign a couple grant agreements. One is for the Town Highways Structures Grant for a culvert on Bristol Road(\$168,271). The other for a culvert on Rotax Road (\$19,281.00). **J. McNerney moved to approve the grant agreement for the culvert structure on Bristol Road. B. Martin seconded. Motion passed by a voice vote of 3-0-0. B. Martin moved to approve the grant agreement for the culvert structure on Rotax Road. J. McNerney seconded. Motion passed by a voice vote of 3-0-0.**

B. Hollwedel then gave the Board an update. The Boro Hill project should be done tomorrow (Aug 13th). The next place of work will be on Rotax Road where a temporary culvert will be put in. It is possible that the road will be closed for 4ish hours while the work is being done. The last thing that will need to be done by the end of the year is the culvert replacement on the Monkton-Vergennes Road near the fire pond. B. Hollwedel asked about the driveway on Silver Street that appears to cause ice on the road during the winter. B. Hollwedel feels that there is groundwater coming up which is causing the icing problems. B. Hollwedel suggests that the town should have a conversation with the landowner. B. Martin said he would speak with the landowner. B. Hollwedel's personal truck was hit by a town owned loader. He is working with VLCT re: insurance claim. The new town truck should arrive in October, but will need some further work done on it before it can be put into service.

SALVAGE YARDS IN MONKTON

K. Perlee gave an update on the 5 properties that the listers feel are operating as salvage yards. K. Perlee felt that some of them may not be operating as salvage yards, but do have a lot of junk on their properties. K. Perlee stated that he was trying to think of a creative way to work with the landowners. Steven Heffernan out of Bristol is willing to contact landowners about helping them clean up their properties. Kris suggested that if there is no response, then he will then contact the property owners and start the Notice of Violation process. The Board stated that they were comfortable with that and told Kris to proceed.

CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES

Will Bown from the Monkton Building Committee gave the history of this project. The Committee had put an RFP to get an architect on board. The RFP was separated into a couple phases. This \$20k contract is for the 1st phase (schematic) of the project to go through the process to get a concept drawing which will then be taken to a bond vote. Sept 26th is the target date for an initial meeting for town members to learn about the project and get feedback. The architects could then go draw some concept drawings. There will be further town meetings in November and February. Bellwether is the firm that was chosen. **B. Martin moved to approve the Contract for Architectural and Engineering Services with Bellwether Architects, LLC. J. McNerney seconded. All voted in favor by a voice vote of 3-0-0.**

RECYCLING CENTER ISSUES

PDS Trash Has said he no longer is interested in providing trash pickup at recycling days in Monkton. He suggested that R&L and Moose as possibilities to replace him at the recycling center. Also, by Statute, the Town is supposed to provide a place to put yard waste, and we currently have none. The recycling center coordinator will be at the next Selectboard meeting and the issues will be discussed further.

TREE WARDEN APPOINTMENT

M. Bolz-Robinson has expressed interest in being appointed to the Tree Warden position. He is on the Town Forest Committee and has taken a training course on the Emerald Ash Borer. He has done research on what the responsibilities of the position are. **J. McNerney nominated Mark Bolz-Robinson as the Monkton Tree Warden. Motion passed 3-0-0.**

DISCUSS PROCESS OF RECLASSIFYING ROADS

No action taken

OLD BUSINESS:

TOWN OF MONKTON CHARTER

No action taken

OTHER BUSINESS

M. Bolz-Robinson is offering, as a local resident who has 35 years of IT and IT security experience, for free, an IT consulting review. The Board thanked him for his offer and accepted.

M. Bolz-Robinson also discussed easier ways for committees to share documents. He feels that after he does his IT review he should have a better answer on what would be

the easiest way to do this.

DETERMINE TIME/DATE OF NEXT MEETING

The next Selectboard meeting is August 26, 2019 at 7pm at the Monkton Town Hall.

ADJOURNMENT

B. Martin made a motion to adjourn. Seconded by J McNerney. All voted in favor 3-0-0. Meeting was adjourned at 8:36pm.