

**Town of Monkton**  
**Agricultural & Natural Areas Committee**  
**MEETING MINUTES**  
**9<sup>th</sup> May 2018, 7:00pm**  
**Monkton Town Hall**  
(Approved 13<sup>th</sup> June 2018)

**In Attendance**

Members: Sam Burr, Laura Farrell, Susan Mahony, John Mejia, Nora Woolf

Absent: Jaime Schulte

Minutes Taker: Alison Lesure

1) Laura called the meeting to order at 7:08 pm.

2) Updates

- a. Laura noted that there is an upcoming Planning Commission Meeting on the Town Plan on May 14<sup>th</sup>.
- b. Laura shared that Conservation Commission did not receive the tiny grant from Association of Vermont Conservation Commissions to assist with the reproduction of field guides developed by Lyra Brennan.

3) Project Re-application dated May 7, 2018 – Members discussed when it is appropriate to go into Executive Session to discuss a project and also discussed developing a project naming convention for applicant projects. Sam made a motion to go into Executive Session to discuss the project re-application dated May 7, 2018, Susan seconded, all in favor. ANAC went into Executive Session at 7:25 pm. Sam made a motion to exit Executive Session, John seconded, all in favor. ANAC left Executive Session at 7:37 pm. Sam made a motion to approve the \$300 dollars requested for appraisal of the project dated May 7, 2018, Nora seconded, all in favor.

4) Committee personnel – Laura has requested that the ANAC personnel list is up to date and everyone has a Town of Monkton email address. Members also discussed the importance of ANAC communications being sent via the official Town Monkton email address. Members reviewed the various committee roles, responsibilities of those roles, relationship connections of individuals in those roles, and individual member interest in taking on specific roles. Sam made a motion to nominate Laura as Chair, Susan seconded, all in favor. Susan made a motion to nominate Sam as Vice-Chair, Nora seconded, all in favor. Sam made a motion to nominate John as Technology Chair, Susan seconded, all were in favor. Members discussed how to fill the role of minute taker and John suggested inquiring to see if a UVM student would be interested in filling this role as an intern for ANAC. Laura will also reach out to Peter Huber to see if he is interested in taking minutes.

5) Official Appointment Letter – Members reviewed the draft appointment letter and suggested additional edits.

6) Conflict of Interest Policy – Sam made a motion to redact the ANAC Conflict of Interest Policy and acknowledge coverage through the Town of Monkton Conflict of Interest Policy, John seconded, all in favor.

7) Conservation Easement Page – Members discussed creating a document that can be left at the Town Hall as a resource for community members to access.

8) John moved to approve the March minutes as amended, Nora seconded, all in favor.

9) The meeting dates through August were confirmed and are as follows: June 13, July 25 and August 8 (subject to cancelation if nothing arises).

10) Sam moved to adjourn the meeting, John seconded, all were in favor. Meeting adjourned at 9:00 pm.

Respectfully submitted,  
Alison Lesure