

**Town of Monkton
Agricultural & Natural Areas Committee
MEETING MINUTES
Wednesday, December 3rd, 2019, at 6:30pm
Monkton Town Hall
(Approved January 3rd, 2020)**

Members Attending: Laura Farrell (Chair), Sam Burr (Vice Chair – arrived 6:44), Jaime Schulte (Clerk), Susan Mahony, John Mejia

Members Absent: Nora Woolf (Alternate)

Guests: Sam Burr (abstaining from Doyle-Burr OPAV project discussions)

Laura called the meeting to order at 6:32.

1) Approve Minutes

- a. **Susan moved that we approve the minutes for November 6th, 2019.** John seconded. No edits were made after review. All were in favor (4-0-0).

2) 2019 ANAC Annual Report

- a. Sam joined us at 6:44pm during the discussion of the draft ANAC Annual Report.
- b. Minor edits were made during review.
- c. **Jaime moved that we approve the ANAC Annual Report via email after a final draft that reflects the edits is circulated.** Sam seconded. All were in favor (5-0-0).

3) 2020 Budget for submission to Selectboard

- a. There are projects in the pipeline, two of which are expected to close in 2020. Asking for level funding in 2020 (\$50,000) would keep ANAC in position to respond to one or two additional projects. The request would be slightly below our historic rate of 2 cents on the tax dollar.
- b. It was noted that an average ANAC project is completed using only 7.6% taxpayer dollars (from the ANA Fund), which is used to generate 1:13 leverage of external funds.
- c. **Susan moved that we request \$50,000 for the ANA Fund to level-fund in 2020.** Jaime seconded. All were in favor (4-0-1), with Sam Burr abstaining.

4) Updates

- a. Doyle-Burr OPAV project (Last Resort Farm): an appraisal is in hand and work is underway on a budget and formal application.
- b. Huizenga project 2019C: conservation easement closing is still projected to occur in spring 2020.
- c. Potential project 2019A: no new updates. Laura will reach out to the potential applicant.
- d. Document storage space: no new updates since the November meeting.

5) Elect positions: Tech czar, Accounts, Community Engagement, Advertising?

- a. Discussed roles and decided to postpone consideration at this time.

6) Confirm next meeting dates

- a. Tuesday, January 7th @ 6:30pm
- b. Tuesday, February 4th @ 6:30pm

7) Doyle-Burr OPAV site visit report

- a. Sam Burr recused himself from the meeting before consideration of the report and left the room (approximately 8:20pm).
- b. Reviewed the report, as drafted by Susan, and found only minor edits.
- c. We will take a final look and approve the report at our next meeting.

8) Review minutes

- a. Draft minutes were reviewed.

Adjournment

John moved to adjourn. Jaime seconded. All were in favor (4-0-0). Adjourned at 8:33pm.

Respectfully submitted,

Jaime Schulte
Clerk