

## Minutes – November 5, 2019 – Municipal Building Committee

Present: Melanie, Pete N, Will, Chris, Leah, Jere, Peter S, Heather, Deb, Stephen  
Called to order at 7:02 pm. October Minutes were approved.

Leah and Chris presented the designs:

Chris discussed the inevitable push and pull of cost, wants, needs of typical projects, this one is no different.

### **Plan “X”:**

Town hall and community room on top floor. Library on lower level with bathrooms, small meeting room.

Tightened up and simplified. Both community room and library both have windows on west wall facing view.

Library just under 1,200 sf does not include bathrooms –meeting room is not included.

Storage closet for chairs will be added

10 foot eave height on main level north and south wings – 14 ft eave on main entry – lower level 11 ft floor to floor height.

Has meeting room added to library

\*Initial code review indicates that only one bathroom is required on lower level

### **Long Option / Simple Bar:**

APPROX. \$1.56 million

Simpler design in response to committee requests, overall cost, energy efficiency. Reduced SF to 4,712.

Longer from the north and south side views.

Easy to install pv solar panels along south facing roof.

Retaining wall to southwest to allow for more useable space so less of the library is buried by earth, providing more access to natural light.

Lower Level with all windows on all 3 sides.

Site stairs can lead from main level to lower level.

With costs in mind, a main parking area on the main level (21 spaces) with future parking lot with 12 spaces on lower level. Shared parking with the Church will be an asset.

ADA parking lot access just for library if rest of building was closed – now or future?

### **Both options**

Strong concept is to be able to look clear through the building to the west as one enters from the east.

Stairs to lower level = lots of natural light comes in from the west

End west wall with all windows on both levels

Lower level with windows on all 3 sides

\*BA reminded the Committee that we are using \$275/sf building construction cost for both options – as a placeholder

### **Committee gave feedback regarding the 2 designs.**

### ***For the Public Outreach Meeting on 11/19:***

Deb - Make clear to community that these are not the final designs.

Will - Script for Community Meeting: We met at first meeting, have met with bc, trying fit in confines of \$1.2-1.7 and that gets you a straightforward building, but are trying to give you some pizzazz (walk through the 3D model to experience the view as walk in).

Ask the residents- What do you like about both of these plans?

Melanie - What is sf now and in plans? Important to share with community the total sf and breakdown of sf for each component and each option?  
What's cost (projected) for each design?

Theresa – What's going to happen at the library. She'll present case statement at meeting and speak to the "why now". It's important to allow the residents to imagine how they will use the building.

Jere – point out that we listened to community and thus helpful to have the 3D image so residents can see what it is like to be IN the building.

Cindy confirmed the use of the space, tables were helpful and Ben will do a similar set up. Heather will bring easels and MCS has easels.

### **Community Meeting on 11/19:**

Jere – plates, napkins, beverages, He will take notes on easel paper

Heather – pens for audience, easels

Chris & Leah –

11x17 of 2 designs for residents to take notes on – SP will print once BA sends to him

Send Melanie a sketch of each option to put on bc webpage.

25 minute presentation and assume some people have not seen previous presentation.

Present each design one at a time. Summary recap with unique features of each design.

Show more options that are possible.

Pizza right after presentation

Handout to attendees: What do you like about each design?

Steve – he'll explain tax dollar math, long term debt with slides

**Committee members should digest information from the community meeting (before 25<sup>th</sup>) so they have bullet points for BA.**

### **Next Meeting:**

**Monday, November 25<sup>th</sup> at Steve's house at 7 pm** with Bellwether. The purpose of this meeting is give BA a clear and solid direction for the Schematic Design, which needs to be finalized for the Cost Estimator by Dec 12th.

Adjourned at 8:58 pm

Respectfully submitted,  
Melanie Cote