

MONKTON SELECTBOARD MEETING
MONKTON TOWN HALL
Monday March 23, 2020
(Approved 4-13-20)

S. Pilcher called the meeting to order at 7:01pm.

Members Present at Town Hall: Bill Martin

Members Present Remotely: John McNerney, Stephen Pilcher, Paul Low,
Marikate Kelley

Members Absent: None

Others Present: Betsy Brown, Recording Secretary (Remotely)

ANNOUNCEMENTS

The Town Clerk is going to be closing town hall and it will be open by appointment only.

REGULAR BUSINESS:

APPROVE MINUTES:

M. Kelley moved to approve the minutes of March 9, 2020. J. McNerney seconded. A roll call vote was taken:

J. McNerney - aye

B. Martin - aye

P. Low - aye

M. Kelley - aye

S. Pilcher - aye

Motion passed by a vote of 5-0-0.

REVIEW AND APPROVE CHECK WARRANTS

The following check warrants were reviewed and signed:

A/P #0316B 3-16-20 \$37,739.58

P/R #00316 3-16-20 \$10,655.33

REVIEW AND APPROVE OVERWEIGHT PERMITS, ETC.

The following overweight permits were reviewed and approved:

- Champlain Construction Co, Inc/Bear Dog Enterprises

- Cota Trucking Company

- Jeffrey K. Palin

- Cummings & Son Landclearing, Inc.

- Ronnie Wells
- FedEx Freight, Inc.
- Harvey Building Products
- Vaillancourt Transport
- S. D. Ireland
- Parker Swanborn
- Newton/Dubois Construction, Inc.
- David. M. Newton, Inc.
- Delphia Excavating
- Ross Orvis
- Arlan Pidgeon
- Scott Pidgeon
- T. Palmer Excavating
- Pike Industries

PUBLIC COMMENT

B. Martin noted that he heard from Pete Aube who had the following concerns about the proposed dog park at Morse Park:

- the willow and dogwood trees to be planted will block the view
- the location of the dog park will block easy access for the Hill's farm to mow
- Hills mows for free and the "agreement" with the Morse family requires it to be mowed yearly

J. McNerney noted that he would like to see documentation about any agreements about the upkeep of Morse Park. He asked if this was part of the conservation easement, or is it a side agreement?

NEW BUSINESS:

REVIEW APPOINTMENTS

S. Pilcher noted that this was advertised in Addison Independent but was not put up on the Town website and Front Porch Forum (FPF).

As of now the people who have expressed interested in being reappointed:

Kris Perlee - ZA- 3 year term

Curtis Layn - DRB - 3 year term

Deborah Gaynor - Delegate to Addison County Solid Waste Mgmt District

Jessica Demeritt (alternate) - Delegate to Addison Co. Solid Waste Mgmt District

Laura Farrell & Jaime Schulte ANAC 3 year terms

Jessica Demeritt Recycling Coordinator 1 year term

M. Kelley feels that a vote should be delayed as it wasn't advertised on FPF or the Town website. The policy says it "must" be posted in the Addison Independent, on the Town website, and in Town Hall.

S. Pilcher noted that the solid waste district appointees need to happen as they are having their reorganization meeting before the next Selectboard meeting. J. McNerney suggested appointing people in the interim.

After further review, M. Kelley noted that the policy does say that people can be appointed in the interim or can waive requirements of the advertisements citing reasons.

M. Kelley then moved in accordance with the Town's policy for committee appointments, Section 5, that the requirements for advertising beyond the Addison Independent be waved so that the town has delegates to the Solid Waste District annual reorganization meeting. Those two appointments are Deborah Gaynor and Jessica Demeritt (alternate). B. Martin seconded. A roll call vote was taken:

JM aye

BM aye

MK aye

PL aye

SP aye

Motion carried by a vote of 5-0-0.

REVIEW KNIGHT CONSULTING ENGINEERS CONTRACT FOR GEOTECHNICAL SERVICES

M. Kelley asked about how the funding works - does it come through money from the bond, or through money that is set aside in the budget. S. Pilcher noted that in the short term it will come out of the \$100K building fund. When the bond money arrives, the town can get reimbursed. **B. Martin moved to sign the Knight Consulting Engineers Contract for Geotechnical Services. P. Low seconded.** A roll call vote was taken:

J. McNerney aye

P. Low aye

M. Kelley aye

S. Pilcher aye

B. Martin aye

Motion passed by a vote of 5-0-0.

REVIEW PROCUREMENT POLICY

The Board reviewed a draft procurement policy that was written by MariKate Kelley using the VLCT suggested language. S. Pilcher would like Ben Hollwedel to take a look at it.

UPDATED LOCAL EMERGENCY MANAGEMENT PLAN

The Board reviewed the updated plan.

B. Martin made a motion to adopt the Local Emergency Management Plan for the Town of Monkton as amended. J. McNerney seconded. A roll call vote was taken:

J. McNerney aye

B. Martin aye

M. Kelley aye

P. Low aye

S. Pilcher aye

Motion passed by a vote of 5-0-0.

NEW TOWN OFFICES AND LIBRARY STATUS

S. Pilcher updated the Board on the latest status of work being done. The consulting engineers have done a survey of the parcel. On April 4th they will get an opinion from the bond attorney to make sure everything was done properly. The project needs a Conditional Use approval from the DRB. They hope to hear from the DRB on April 14th.

EMERGENCY MANAGEMENT DIRECTOR STATUS RE: COVID-19

S. Pilcher noted things will continue to get worse for a while. Cases will probably double every 2-3 days.

OLD BUSINESS:

PUBLIC INFORMATION PAGE

No action taken

INFRINGEMENT OF ROW ON JOCKEY LANE

J. McNerney dropped off property surveys to the Town Attorney. The Attorney noted researching this can be very expensive. If the original road survey can be found that would be the easiest and cheapest way to do this. S. Pilcher wondered if 2-3 members should walk through/do a site visit of Jockey Lane. J. McNerney noted that the Town Attorney stated that he would like to do a site visit. J McNerney will notify the board when one is scheduled.

FUTURE TOWN HALL STAFFING

No action taken

SALVAGE YARDS IN MONKTON

No action taken

TH 36 ROAD RECLASSIFICATION

No action taken

TOWN CREDIT CARD AND POLICY

M. Kelley offered to draw up a draft credit card policy.

CLOUD STORAGE AND POLICY

No action taken

OTHER BUSINESS:

None.

DETERMINE TIME/DATE OF NEXT MEETING

April 13, 2020 7pm at Monkton Town Hall and Zoom. (Town Hall location may be closed, if pending legislation allows it.)

B. Martin made a motion to adjourn. J. McNerney seconded. A roll call vote was taken:

J. McNerney aye

B. Martin aye

M. Kelley aye

P. Low aye

S. Pilcher aye

Meeting adjourned at 8:30pm.

Respectfully Submitted,

Betsy Brown

Recording Secretary