

**Monkton ANAC Agenda**  
**15 April 2020**  
**6:30 pm**

Meeting ID: 368 135 359

**Web:** <https://zoom.us/j/368135359>

**Phone:** call (646) 558-8656 and enter Meeting ID: 368 135 359 followed by # and then # again to skip the Participant ID.

In Attendance:

Members: Laura Farrell (Chair), Sam Burr (Vice Chair), Jaime Schulte (Secretary),  
John Mejia, Susan Mahony, Nora Woolf (Alternate)  
Guest: Whitney Leighton

- 1) Call the meeting to order (6:30)
- 2) Welcome Whitney and introductions to ANAC (Laura) and selves (6:30-6:40)
- 3) Approve Feb 4<sup>th</sup> minutes, uploaded to this link (6:40-6:45)  
<http://monktonvt.com/boards-and-committees/anac/anac-minutes/>
- 4) Elections – Selectboard is making appointments on Monday. Wait if Whitney would like to consider joining? (6:45-7:00)
- 5) Updates (7:00 – 7:20)
  - a. Doyle-Burr OPAV (Sam, Laura)
  - b. Huizenga project 2019C (Laura)
  - c. Potential project 2019A (Laura)
  - d. Town Forest progress (Jaimie)
  - e. Document storage space (Jaime)
- 6) COVID ideas? (7:20 -7:35)
- 7) Definition of expectations of committee members and alternatives. Review absences rules. Is there a town rule? Online? (7:35–7:45)
- 8) Adapt new Conservation Commission documents (7:45-8:00)
- 9) Other business (8:00—8:15)
- 10) Confirm dates for May and June (8:15-8:20)
- 11) Review minutes (8:20-8:29)
- 12) Adjourn

***Attachments that accompanied 10Apr20 Agenda Draft email, CC docs for review:***

- 1) *Conservation Commission Orientation Packet Cover Sheet***
- 2) *CC Rules and Procedures for CC***
- 3) *VLCT Model Rules of Procedure for Municipal Bodies***

On the horizon as time permits/situation warrants:

- Archives for ANAC documents
- Nora's ANAC Handbook so future members can get up to speed more quickly.
- A committee review of Open Meeting Law (and Executive Sessions), especially posting agendas and minutes.
- Robert's Rules review.
- Town Forest progress.
- Elect positions: Tech czar, Accounts, Community Engagement, Advertising