

MUNICIPAL BUILDING COMMITTEE
MEETING MINUTES 5/07/2020
Meeting conducted online via Zoom

In Attendance: Stephen, Chris, Will, Peter, Heather, Jere, Deb, Melanie, Theresa (representing the Library Board)

Meeting called to order at 7:08 pm

- Chris updated the group on the progress of the Working Committee. (Minutes of those meetings were shared with Building Committee members by email in advance of this meeting.) Highlights:
 - We are roughly on budget and drawings are ahead of schedule.
 - Bidding documents for site work were submitted to Naylor & Breen on 5/01 and bids are due in three weeks.
 - Bidding results allow us to further refine the budget as contractors are chosen.
 - Current expectation is still to break ground at the end of July or early in August.

- Deb asked about the questions raised around the impact of the COVID-19 pandemic on the project and whether we are still expecting to move forward as planned.
 - Will stated that he doesn't see any barriers to the construction process due to COVID, at least so far.
 - Chris pointed out that the first few months of activity will be outdoors. Subcontractors are aggressively seeking business, which may give us additional negotiating leverage.

- Other updates and next steps:
 - The bond application has been submitted.
 - Soil borings are scheduled for May 13
 - Shared well agreement between town and Church may be signed week of May 13
 - Development Review Board (DRB) hearing is scheduled for May 26
 - Vermont Department of Fire Safety (DFS) building permit application to be submitted at end of May

- Chris walked us through the latest iteration of construction plans and the 3D model. Committee members provided feedback. Suggestions included:
 - switch the access door to the Library meeting room back to former location, directly from the library, and create a half wall on east wall of the library meeting room rather than all glass
 - include a projection screen on the south wall of the community meeting room
 - consider adding marker boards adjacent to locations digital displays are planned

- Peter asked Stephen about the Selectboard's plans to respond to the "Time To Pause" conversation on Front Porch Forum. The Selectboard will post a project update to the town website. The Selectboard members are careful to avoid participating in discussions

on social media outlets such as FPF and Facebook, since that could be interpreted as an improper public meeting. Future committee updates can point readers to the town website for official information.

- Will offered to attend the next Selectboard meeting to represent the Building Committee.

Next Building Committee meeting scheduled for Thursday, June 4 7:00 pm

Meeting adjourned at 8:35 pm

Respectfully submitted,

Peter Straube
Rotating Deputy Secretary
Municipal Building Committee