

Monkton ANAC
Agenda
12 August 2020
7:00 pm

Zoom and Phone info:

If joining online go to zoom.us on a web browser (or open your Zoom app)
and select Join Meeting. If joining by phone call (646)558-8656.
For either option the last step is to enter the meeting ID: 802 453 3800

In Attendance

Members: Laura Farrell (Chair), Sam Burr, Jaime Schulte (Clerk),
John Mejia (Digital Czar), Susan Mahony, Nora Woolf (Alternate), Whitney Leighton
(Alternate)
Guest: Peter Close

- 1) Call the meeting to order (7:00)
- 2) Quick Robert's Rules review. (7:00-7:05)
- 3) Approve minutes of 8 July meeting uploaded to this link (7:05 – 7:10)
<http://monktonvt.com/boards-and-committees/anac/anac-minutes/>
- 4) Peter Close visiting (7:15-7:30)
- 5) Updates : ~2 minutes each (7:30 – 7:45)
 - a. Selectboard request and Covid assistance progress (Laura)
 - b. Doyle-Burr OPAV (Sam, Laura)
 - c. Huizenga project 2019C (Laura)
 - d. Potential project 2019A (Laura)
 - e. Town Forest progress (Jaimie)
 - f. Document storage space (Jaime)
 - g. ANAC Docs Folder – Dropbox? (Nora)
- 6) Election (7:45-7:55)
 - a. Vice Chair
 - b. Any other positions we need?
- 7) Request from The Planning Commission (7:55 – 8:10)

The PC revisions to our Unified Planning Document and is looking for input from other Boards and Committees: what they would like to see relevant to their work that could be reflected in our zoning and subdivision regulations. Please think about this and bring ideas to the meeting.

 - a. Timing for input (Susan)
 - b. Collaborate with CC: Pond Brook, wetland complex extending from Rotax Rd/ Raven Ridge, soil types, ag soils, connectivity etc.

- 8) COVID ideas (8:10 – 8:15)
- 9) Discuss adapting a modified version of Conservation Commission documents (8:15 – 8:25)
Conservation Commission Orientation Packet Cover Sheet (tonight)
CC Rules and Procedures for CC
VLCT Model Rules of Procedure for Municipal Bodies
- 10) Other business (8:25 – 8:27)
- 11) Confirm dates for September (7pm) and October. (8:27 – 8:30)
- 12) Adjourn

Attachments accompanying 12Aug20Agenda_DRAFT email on 9Aug20:

- 13) *Roberts Rules Cheat Sheet_UNC*
- 14) *Roberts Rules Simplified_ Cornell*
- 15) *Conservation Commission Orientation Packet Cover Sheet*
- 16) *CC Rules and Procedures for CC*
- 17) *VLCT Model Rules of Procedure for Municipal Bodies*
- 18) *Susan's ANAC Acronym List - updated*

On the horizon as time permits/situation warrants:

- Archives for ANAC documents
- Nora's ANAC Handbook so future members can get up to speed more quickly.
- A committee review of Open Meeting Law (and Executive Sessions), especially posting agendas and minutes.
- Town Forest
- Definition of expectations of committee members and alternates. Review absences rules. Is there a town rule? Online? (*if time*)