

MONKTON SELECTBOARD MEETING
MINUTES
REMOTE MEETING ONLY – Meeting will be recorded and recording posted
Monday September 28, 2020
(Approved 10/12/2020)

S. Pilcher called the meeting to order at 7:01 pm.

Members present: Stephen Pilcher, Paul Low, John McNerney

Members Absent: Marikate Kelley, Bill Martin

Others Present: Scott Gordon, Ann Miller, Betsy Brown

J. McNerney noted that Bristol Road opened back up today.

REGULAR BUSINESS:

APPROVE MINUTES

J. McNerney moved to approve the minutes of September 14, 2020 as written. P. Low seconded. All voted in favor. Motion passed 3-0-0.

REVIEW AND APPROVE CHECK WARRANTS

P. Low moved to approve Accounts Payable #00924, dated 9/24/2020 in the amount of \$48,656.94. J. McNerney seconded. All voted in favor. Motion passed 3-0-0.

J. McNerney moved to approve Accounts Payable #00927, dated 9/27/2020, in the amount of \$159,964.34. P. Low seconded. J. McNerney asked if someone on the Building Committee is reviewing the invoices. S. Pilcher stated yes, and so is the Architect. A vote was then taken. Motion passed by a vote of 3-0-0.

P. Low moved to approve Payroll warrant #00928, dated 9/28/2020, in the amount of \$10,233.81. J. McNerney seconded. All voted in favor. Motion passed 3-0-0.

REVIEW AND APPROVE OVERWEIGHT PERMITS, ETC.

none

PUBLIC COMMENT (Guests) -

S. Gordon, DRB Chair came to the Board to speak about the DRB Clerk position. The current clerk has stated that she will not be able to continue on after March 2021. S. Gordon noted that surrounding towns have the Zoning Administrator

doing the DRB Clerk duties and asked if that was possible in the future. P. Low asked to get an estimate of the amount of hours of work per DRB application that the clerk does. S. Gordon also noted that he would also like to see the Zoning Administrator attend meetings.

NEW BUSINESS:

WAIVER OF LATE HOMESTEAD DECLARATION PENALTY

J. McNerney moved to waive the penalty for late homestead declaration. P. Low seconded. All voted in favor. Motion passed 3-0-0.

AXIS GIS SERVICES FOR MONKTON

The firm doing our tax maps also has a GIS application. S. Pilcher showed an example that the Town of Colchester uses. S. Pilcher applied for a \$6k grant to help cover the first-year cost. Going forward it would cost \$3,000/year for maintenance. **J. McNerney made a motion to approve the contract with CAI for AXIS GIS implementation and 1st year annual fee in the amount of \$6,000 to be paid for by LEGR Grant. P. Low seconded. All voted in favor. Motion passed 3-0-0.**

BUDGET STATUS REPORT

no action taken

HOTALING CURB CUT ROTAX ROAD

This is a curb cut on Rotax Road. P. Low mentioned the 50' setback that was discussed at the last meeting and found that there is nothing in the UPD mentioning this. It turns out the curb cut is 80+ feet from the adjacent property owner. There is a question as to whether this application was paid for. **P. Low moved to approve the curb cut as specified on the application and Ben Hollwedel's recommendations. J. McNerney seconded. Motion passed 3-0-0.**

CHASE CURB CUT STATES PRISON HOLLOW ROAD

The location of this curb cut is at 3908 State's Prison Hollow Road. Ben Hollwedel took a look on Sept 1 and deemed it acceptable. **P. Low moved to approve the curb cut application of Warren & Jacqueline Chase at 3908 States Prison Hollow Road. J. McNerney seconded. All voted in favor. Motion passed by a vote of 3-0-0.**

APPOINTMENTS

S. Pilcher pointed out that the Town still needs an Animal Control Officer. P. Low mentioned that he will take a stab at it during the interim until a permanent solution is found. S. Pilcher mentioned that Melanie Peyser is still helping out.

NORTH POND ROAD RECLASSIFICATION

no action taken

NEW TOWN OFFICES AND LIBRARY STATUS

S. Pilcher noted that the slab is about to be poured. The water permits have been secured. S. Pilcher also mentioned that he spoke with the grandson of Harvey Russell who deeded the existing Russell Library to the town about the future status of the library.

EMERGENCY MANAGEMENT DIRECTOR STATUS RE: COVID-19

No updates

OLD BUSINESS:

INFRINGEMENT OF ROW ON JOCKEY LANE

J. McNerney contacted Tim Short (surveyor) via email. He received his downpayment and will be headed up there in the next week or so.

SALVAGE YARDS IN MONKTON

No action taken

TH 36 ROAD RECLASSIFICATION

No action taken

TOWN CREDIT CARD AND POLICY

No action taken

CLOUD STORAGE AND POLICY

No action taken

OTHER BUSINESS:

J. McNerney noted that there have been several complaints from town employees and visitors to Town Hall of people not wearing masks in the Town Hall. The Clerk and Treasurer would like to see the Selectboard help enforce the policy. J. McNerney called VLCT for advice and was given a contact for someone who could help. They will be speaking later this week. P. Low mentioned that he would be willing to help. P. Low mentioned that it is the SB's responsibility to make sure that employees and others that work in/visit Town Hall are safe and remain healthy. This will be taken up at the next meeting.

DETERMINE TIME/DATE OF NEXT MEETING

Oct 12th @ 7pm via ZOOM.

J. McNerney moved to adjourn. All voted in favor. Meeting was adjourned at 8:10pm.

Respectfully Submitted,

Betsy Brown
Recording Secretary