

MONKTON SELECTBOARD MEETING  
MINUTES

Monday June 14, 2021

(Approved 6/28/21)

S. Pilcher called the meeting to order at 7:01pm.

**Members Present:** Bill Martin, Stephen Pilcher, Marikate Kelley, Paul Low, John McNerney

**Members Absent:** none

**Others Present:** Betsy Brown (Recording Secretary), Steve Huffaker, Wanda & Eric Conroy, Mark Rickner, Peter Newton, Chris Campbell

**REGULAR BUSINESS:**

MINUTES:

**P. Low moved to approve the minutes of May 24, 2021. B. Martin seconded. All voted in favor. Motion passed 4-0-0.**

J. McNerney arrived.

CHECK WARRANTS:

**M. Kelley made a motion to approve A/P #10531 in the amount of \$2,712.70.**

**P. Low seconded. All voted in favor. Motion passed 5-0-0.**

**P. Low made a motion to approve A/P #10607 in the amount of \$19,057.58.**

**J. McNerney seconded. All voted in favor. Motion passed 5-0-0.**

**M. Kelley made a motion to approve P/R #10607 in the amount of**

**\$9,476.72. J. McNerney seconded. All voted in favor. Motion passed 5-0-0.**

**B. Martin made a motion to approve A/P #10611 in the amount of**

**\$10,152.29. M. Kelley seconded. All voted in favor. Motion passed 5-0-0.**

**J. McNerney moved to approve A/P #10614 in the amount of \$97,224.31. P.**

**Low seconded.** This is all related to the new Town Hall. M. Kelley asked about the contract that after this payment there is a balance which includes retainage, but bill notes that it is the final bill. S. Pilcher noted that there is still work to do and is surprised that there is as much retainage remaining. S. Pilcher noted that he'll have to look into it and get more info. A vote was then taken. **All voted in favor. Motion passed by a vote of 5-0-0.**

OVERWEIGHT PERMITS:

-none

PUBLIC COMMENT:

-none

**NEW BUSINESS:**

LOAN FOR TRACTOR & MOWER

At the last meeting it was discussed to get a loan because rates are so low. The Treasurer received quotes from 2 local banks. There was discussion as to whether to take a 3-year or a 5-year term. Treasurer's recommendation is to go with a 5-year note **J. McNerney made a motion to approve the National Bank of Middlebury's 5-year term at 1.9%. B. Martin seconded. All voted in favor. Motion passed 5-0-0.**

MUNICIPAL ROADS GRANTS-IN-AID LETTER OF INTENT

This is a standard letter every year if the Town is still participating. The town pays a fee to be part of the program, but we receive a lot more \$\$ back in grants. **J. McNerney made a motion to approve signing of the FY 2022 Letter of Intent for the Municipal Roads General Permit program. M. Kelley seconded. All voted in favor. 5-0-0.**

MONKTON FIRST RESPONSE AND ADDISON COUNTY SHERIFF

M. Rickner noted that the VSP has altered their response to certain types of incidents which has left Monkton First Response and other EMS agencies without support. This means that First Response may have to respond to a situation that is unsafe. Chris Campbell gave an overview of the Addison County Community Support organization. He noted that a partnership between his organization and the Sheriff's office is to help people find a path toward mental health, social services resources etc that are often needed when 911 is called. C. Campbell outlined what his organization can do to help the First Responders to make sure everyone is safe. P. Newton said this is a matter of changing the ways things have been done. It is recognizing what people need and getting them that help. M. Rickner noted that there is a hole in the coverage if the State Police say they are not coming to a mental health crisis, the first responders cannot enter that scene. If there was a second resource, such as the Sheriff and the Addison County Community Support Group, with a contract in place, they could get the people the help they needed. B. Martin asked if it would be a separate contract. P. Newton said it's up to the town. Could be separate or an addendum to the existing. B. Martin asked how many times this may happen. M. Rickner estimates over the past 2 years there were 12-14 incidents. M. Kelley asked if all towns around the State are grappling with this issue. M. Rickner noted that yes, he's spoken with other towns. S. Pilcher noted that the

Selectboard will speak to the Town's representative with the Vermont State Police to see what is going on. M. Kelley and J. McNerney also recommended speaking with our state representatives. J. McNerney stated that he will draft a letter to our state reps.

**M. Kelley made a motion that Monkton authorize the Addison County Sheriff to provide secondary support (when VSP will not or cannot respond) to provide Emergency Services support for in the Town of Monkton for the balance of the contract period. J. McNerney seconded. All voted in favor. Motion passed 5-0-0.**

#### CURB CUTS

#1 Lynne Caulfield for a proposed subdivision on Bristol Road. After a site visit it was stated that there were no site visibility issues, however, no location for the driveway was flagged, just an approximate verbal description given to the Road foreman. It was noted that a site plan was not provided and that this should be tabled until a map is provided.

#2 Bacon curb cut at 697 Hardscrabble Road. An inspection needs to take place. P. Low noted that he can do a site visit with the Road Foreman.

It was noted that our curb cut form should be amended to include mention of the requirement for a map or sketch of the location, and include a phrase along the lines of "for cases where DRB approval is required, curb cut approval by the selectboard is contingent on DRB approval."

#### MAPLE BROADBAND PRESENTATION

Steve Huffaker gave the Board a presentation about Maple Broadband Communications Union District (CUD). It was noted that CUDs are specifically prohibited from taxing town residents for funding.

#### DRB CLERK

B. Brown, current DRB Chair is doing the work of the Clerk position but can no longer do it due to other commitments. It was discussed how to go about finding someone for this position. The fact that there are no set guaranteed hours may be having an effect. B. Brown will write up a job description for an advertisement in the newspaper.

#### APPOINTMENTS

No action taken

#### AMERICAN RESCUE PLAN FUNDS – IDEAS, PROCESS, DISCUSS FORMING A COMMITTEE

S. Pilcher would like to form a citizen committee to garner ideas and make recommendations for use of these funds

#### ACO COMPENSATION

B. Martin noted that Ferrisburgh's ACO was considering the position. B. Martin will go back to her ask "what it would take" to get her to take the job.

#### JANITORIAL SERVICES FOR THE NEW BUILDING

Sharon Gomez will be working on this.

#### IT SERVICES

No headway has been made.

#### NEW TOWN OFFICES AND LIBRARY STATUS

Town Hall is now open for business and the library will be as of tomorrow.

#### **OLD BUSINESS:**

##### SALVAGE YARDS IN MONKTON

No action taken.

##### TOWN CREDIT CARD AND POLICY

No action taken.

##### CLOUD STORAGE AND POLICY

No action taken.

#### **OTHER BUSINESS:**

Bill Joos (Town Treasurer) noted that the loan agreement papers for the tractor and mower need to be signed in person. They won't take digital signatures. **B. Martin made a motion to authorize Marikate Kelley to sign the loan documents f on behalf of the Selectboard. P. Low seconded. All voted in favor.**

#### NEXT MEETING

June 28, 2021 at 7pm.

**J. McNerney made a motion to adjourn. All voted in favor.** Meeting adjourned at 9:41pm.

Respectfully Submitted,

Betsy Brown