

MONKTON SELECTBOARD MEETING
MINUTES

Monday July 26, 2021
(Approved 8/9/21)

CALL TO ORDER:

Members Present in Person: Stephen Pilcher, Marikate Kelley, Bill Martin, Paul Low

Members Present Remotely: John McNerney

Others Present: Sam Burr, John Howard, Betsy Brown (Recording Secretary)

ANNOUNCEMENTS

Most of the furniture has arrived for the new Town Offices. The chairs for the community room have not arrived yet.

S. Pilcher noted he met with the Historical Society who are interested in the new Town Hall expansion space as temporary housing for their museum.

REGULAR BUSINESS:

APPROVE MINUTES

J McNerney moved to approve the minutes of the July 12, 2021 Select board meeting as written. P Low seconded. All voted in favor.

J McNerney moved to approve the minutes of the July 5, 2021 Select board meeting as written. B Martin seconded. Motion passed with a vote of 4-0-1. M Kelley abstained.

REVIEW AND APPROVE CHECK WARRANTS

M. Kelley moved to approve P/R #10719 \$12,156.92. P. Low seconded. All voted in favor.

B. Martin moved to approve AP #10719 \$15,624.81 M. Kelley seconded. B. Martin noted oil and fuel seemed high. S. Pilcher noted that those are usually bidden out. B. Martin will check in with Shane (Road Foreman). All voted in favor.

REVIEW AND APPROVE OVERWEIGHT PERMITS, ETC.

None

PUBLIC COMMENT

None

NEW BUSINESS:

TOWN-WIDE REAPPRAISAL PROPOSAL – LISTERS

S. Burr and J. Howard presented an RFP (Request for Proposals) for a town-wide re-appraisal with a “no later” date than 4/1/2024. The Selectboard will look at the proposal and suggest changes (if any). S. Pilcher noted he’ll also have the Town Attorney look at it.

LETTER OF SUPPORT FOR BEN RAPHAEL / WOODEN HAMMER

This is regarding a letter that S. Pilcher wrote addressed to Ben and the Commission of Building and General Services regarding a grant to help with an expansion. The letter was already sent due to the grant due date, but S. Pilcher would like a formal motion. P. Low stated that he believed it is within the purview of the Selectboard to support local businesses thrive and grow. **J. McNerney moved to approve the writing of a letter to the Dept of Building and General Services in support of a grant application for Wooden Hammer. P. Low seconded.** M. Kelley noted that this business is consistent with the town vision and the town plan and is supportive of supporting businesses in town. She is concerned that there is no set criteria/standards/policy for supporting local businesses and would like to see some created. J. McNerney also agreed. A vote was then taken. **Motion passed 4-0-1 (B. Martin abstained).**

CERTIFICATE OF SUBSTANTIAL COMPLETION

S. Pilcher noted that Requisition 10 from Naylor & Breen is late. Part of this requisition is the signing of a Certificate of Substantial Completion. This is a standard procedure. The document is not ready for tonight. **B. Martin moved to give S. Pilcher authorization to sign the Certificate of Substantial Completion when ready. P. Low seconded. All voted in favor.**

COMMUNITY ROOM USE – POLICIES AND PROCEDURES

M. Kelley noted that she has been in touch with Peter Straube who has written a draft. She noted that they will meet to complete a draft policy to have available at

the next meeting. M. Kelley also noted that she has been playing phone tag with her contact in Hinesburg regarding taking a look at their policy. M. Kelley also noted that she has found other town's policies and has read through them.

MODEL CURB CUT POLICY

S. Pilcher shared a draft of a curb cut policy for the Town of Monkton. The big piece is that the curb cut/driveway has to be built to State Highway Standards. The Board reviewed the draft policy. B. Martin noted that he would find out how other towns deal with culvert replacements of culverts that required from a curb cut permit. This will be taken up at the next meeting.

COVID RELIEF FUND INFO MEETING/WORKSHOP

S. Pilcher would like to push this from August 4th to August 12th.

IT SERVICES

No action taken

NEW TOWN OFFICES AND LIBRARY STATUS

Bids have been received for the patio.

OLD BUSINESS:

MONKTON FIRST RESPONSE AND ADDISON COUNTY SHERIFF

No action taken

SALVAGE YARDS IN MONKTON

No action taken

TOWN CREDIT CARD AND POLICY

The Treasurer is applying for a card.

CLOUD STORAGE AND POLICY

No action taken

OTHER BUSINESS:

B. Martin noted that to fix the Pond Road culvert it would be cheaper to hire a contractor. Re: Mountain Road culvert, Otter Creek has been slow to get the work done and an extension was received until Oct 1, 2022. Shane Lawrence gets

the credit for making that happen. B. Martin also noted that a lot of work has been done on Boro Hill Road. S. Pilcher asked B. Martin to ask Shane Lawrence to put some chevron and “slow, curve” signs on the curve on the west side of the swamp at the bottom of the hill below the Rec Field on Hollow Road.

S. Pilcher shared that the Monkton Museum & Historical Society has expressed interest in the “expansion” area of the new Town Hall for creating a temporary museum. He noted that this area is currently unfinished and stated that the museum would be responsible for finishing the space. The MMHS is it’s own non-profit 501c3 and is not part of the Town and questioned what the relationship would be if this were to happen - would the Town charge rent? M. Kelley asked about the old library. All that is in there now is the Russell collection. The library staff is currently cataloging this. The library in Arlington is interested in hosting the collection as is UVM.

DETERMINE TIME/DATE OF NEXT MEETING

Aug 9, 7pm at the Monkton town hall

ADJOURNMENT

M. Kelley made a motion to adjourn. All voted in favor. Meeting adjourned at 8:37pm.