

**Town of Monkton**  
**Conservation Commission**  
**DRAFT MEETING MINUTES**  
**Monday, August 15th, 2022 7:00pm**  
**Meeting via Zoom/Phone**

**Members Present:** Ann Johnston Miller (Chair), Debra Sprague (Treasurer), Jaime Schulte (Clerk), Caroline Alves

**Members Absent:** Nancy Wilson (Vice-Chair)

**Guests Present:** None

Ann called the meeting to order at 7:13pm, a quorum being then present.

### **Regular Business**

- Reviewed Agenda
- The September meeting will be on Thursday the 8th.
- The October meeting will be on Monday the 3rd.

### **Old and New Business**

- Mapping - Request For Proposals (RFP)
  - Reviewed and finalized RFP schedule and draft. Added the specific scale expectation for maps of 1:5000 minimum as recommended by Caroline for fine-scale mapping.
  - **Debra moved to approve the RFP draft as revised in this meeting and proceed to posting. Caroline seconded.** There was no further discussion. **All were in favor (4-0-0).**
  - Discussed the process for posting the RFP.
    - Jaime will send the public notice of the RFP and the RFP itself to Stephen Pilcher and the MCC.
    - Jaime and Stephen will coordinate sending the notice to the Addison Independent tomorrow and be prepared to post it to the Vermont website. We will also post it to the Monkton website at the same time. Jaime to work with Stephen on physical posting requirements.
    - Caroline will determine if there is a VCGI listserv to share it with as well.
  - Began review of the evaluation scorecard and will continue work on it at our September meeting.
- Morse Park management discussion
  - Reviewed the draft with Nancy's comments.
  - Jaime will send a cleaned-up version of the revised draft to the Rec Committee and propose a small working group of MCC and Rec to finish it in the coming weeks/months.
- Buckthorn removal
  - We have scheduled a buckthorn removal session at Monkton Central School on August 27th, 8:30-11:30am using our new Uprooter tools obtained through a Tiny Grant. The community is invited to help and is welcome to join us in the woods behind MCS as available (you don't have to be there for 3 hours and can come and go as needed).
- Mid-Champlain Valley Regional Conservation Partnership eBird workshop
  - There will be a workshop on how to use the eBird app at the Monkton Town Hall on August 27th. See the Monkton town calendar.

### **Adjournment**

- Caroline moved to adjourn. Debra seconded. All were in favor (4-0-0). Adjourned at 9:26pm.

Respectfully submitted,  
Jaime Schulte  
Clerk