

**Town of Monkton**  
**Conservation Commission**  
**DRAFT MEETING MINUTES**  
**Monday, October 17th, 2022 7:00pm**  
**Meeting via Zoom/Phone**

**Members Present:** Ann Johnston Miller (Chair), Caroline Alves, Debra Sprague (Treasurer), Jaime Schulte (Clerk)

**Members Absent:** Nancy Wilson (Vice-Chair), Janet Schwarz

**Guests Present:** Ivor Hughes (Planning Commission)

Ann called the meeting to order at 7:05pm.

**Regular Business**

- Review Agenda
- Next meetings (will generally be 3rd Mondays)
  - Monday, November 21st, 7:00pm
  - Monday, December 19th, 7:00pm
  - Monday, January 16th, 7:00pm
- Approve Minutes from October 3rd, 2022
  - **Ann moved to approve the minutes of October 3rd, 2022 as amended. Caroline seconded.** There was no further discussion. **All were in favor (4-0-0).**

**Old Business**

- Mapping - RFP - proposal review
  - **Jaime moved to include active members of the RFP group who are current on the project as voters on the question of vendor recommendation to the Selectboard. Specifically Ivor Hughes. Debra seconded.** There was some discussion. **All were in favor (4-0-0).**
  - Update: Interviews took place with the top 3 vendors last week. We met with the Selectboard to update them on our progress. The MCC will consider a recommendation tonight 10/17. The Selectboard is expecting our recommendation to consider at their meeting on Tuesday 10/25 and possibly to have a draft contract.
  - Discussed the top 3 vendors as a group. There was general agreement on the preferred vendor.
  - We will meet at 6:30pm on Tuesday October 25th to confirm a final selection before the Selectboard meeting.

**Adjournment**

- Jaime moved to adjourn. Caroline seconded. All were in favor (4-0-0). Adjourned at 8:33pm.

Respectfully submitted,  
Jaime Schulte  
Clerk